Southwest Suburban Sewer District
Commissioner's Meeting

"Dedicated to preserve the purity of your environment."

Commissioners:
William Tracy– President
Scott Hilsen – Vice President
Susan Genzale – Secretary

General Manager:
Ron Hall
Consulting Attorney:
Eric C. Frimodt
Consulting Engineer:
Craig Chambers

May 21st, 2013

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1. **Call to Order:**

   Commissioner Tracy called the meeting to order at 6:30 p.m.

   Also in Attendance:

   Ken Nilsen

2. **Changes or Additions to the Agenda:**

   No changes or additions to the agenda.

3. **Approve Agenda:**

   After reviewing the meeting agenda, the Board unanimously approved the agenda.

4. **Written Communications:**

   The Board reviewed a letter from Mark & Lisa Ebinger requesting reimbursement for costs in the amount of $11,926.00 associated with the replacement of their side sewer that was installed improperly in 1992. The original contractor installed the side sewer with a reverse grade that at one point, was only 3 inches from the surface. This should not have passed a District inspection. After lengthy discussion, M/S/P unanimously authorized the reimbursement.

   The Board reviewed a letter from Linda Cook requesting reimbursement for costs associated to a recently located second sewer line from her house that was still connected to her abandoned septic system. Ms. Cook is requesting costs associated with connecting this line to the current sewer system. After lengthy discussion, M/S/P unanimously denied the request.

5. **Consent Agenda:**

- Approval of the Minutes for the May 7th, 2013 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 13.0575 through 13.00630 in the total amount of $351,046.40. Construction voucher number 13.0046 through 13.0047 in the total amount of $152,362.30.
  - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
  - Review and Accept King County Investment Report for Previous Month.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

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6. **Public Comment:**

No public comment.

7. **Business Agenda:**

Craig Chambers of BHC Consultants updated the Board on the Primary Clarifier Project and the 152nd Street Alley Project.

Ken Nilsen updated the Board on the PACE Engineers Scope of Work for the Pump Station #14 & #15 project and GIS Support.

The primary factor in the District's efforts to secure permanent access rights is public safety for the local community, the rate payers and the District employees. The Access Road has been used as a primary access point to the Miller Creek Wastewater Treatment Plant for more than 20 years because it is the safest route. The alternative route (south entrance) into the Miller Creek Plant is narrow and has limited sight lines when entering or exiting District property, S.W 174th and Sylvester Road, which not only puts District employees in danger, it also puts the public in danger. To insure continued public safety, the District decided to inquire whether Corey Fish would be interested in selling his 25% undivided interest in the Fish Property to the District. Corey Fish expressed his desire to sell his interest to the District because he had wanted to sell his interest in the Fish Property for some time and he believed this presented a good alternative for him and the District to resolve this matter. Corey Fish and the District agreed upon a $150,000.00 selling price for Corey Fish's 25% ownership of the Fish property. The agreed price is based off the Christopher S. Eldred, MAI, SR/WA appraisal conducted in 2009. The District intends to seek a partition of the property separating the access road from the remainder of the property. The remaining property and house will be owned by the 75% ownership. After lengthy Discussion, M/S/P unanimously authorized the General Manager to sign the Purchase and Sale Agreement.

Hall submitted the annual Depreciation Report for the Boards review.

8. Manager's Comments or Reports:

No comments or report.

9. Attorney's Comments or Reports:

No comments or report.

10. Commissioner's Comments or Reports:

Commissioners Genzale and Hilsen commented on a presentation they attended at a WASWD Section IV meeting on the use and benefits of iPads for District use and requested Hall to investigate. Hall stated that this is a subject that he and staff have been discussing and will get back to the Board with additional information.

Commissioner Hilsen also commented on several articles in the WEFTEC magazine discussing the use of various in-line sensors for treatment plant process control.

11. Executive Session:

At approximately 7:53 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to discuss potential litigation per RCW 42.30.110(1)(i). The initial estimate of the length of the Executive Session was 10 minutes. The Executive Session was subsequently extended for an additional 15 minutes without a formal public announcement as no members of the public were in attendance at the meeting at that time. The Executive Session concluded at 8:15 p.m.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:	June 4th, 2013 @ 6:30 p.m.
	June 18th, 2013 @ 6:30 p.m.

Adjournment:

The meeting was ended at 8:18 p.m.

Attest:

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William A. Tracy ___Approve

President and Commissioner ___Oppose

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Scott Hilsen ___Approve

Vice-President and Commissioner ___Oppose

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Susan Genzale ___Approve

Secretary and Commissioner ___Oppose