



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Scott Hilsen– Vice President (*Absent*)  
Susan Genzale – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**August 13<sup>th</sup>, 2013**

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

No changes or additions to the Agenda.

**4. Written Communications:**

No written communications.

**5. Public Comment**

No public comment.

**6. Consent Agenda:**

- Approval of the Minutes for the July 16<sup>th</sup>, 2013 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 13.0871 through 13.0938 in the total amount of \$332,745.01.
- Construction voucher number 13.0062A through 13.0066 in the total amount of \$110,101.19.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy and unanimously approved.

## **7. Business Agenda:**

Hall requested authorization to renew the annual insurance coverage through Enduris in the amount of \$128,590.00. After brief discussion, M/S/P unanimously approved the request.

Hall requested authorization for the Miller Creek Primary Clarifier project Pay Request #2 in the amount of \$38,561.65. After brief discussion, M/S/P unanimously approved the request.

Hall reported that bids had been opened earlier this afternoon for the 152<sup>nd</sup> Alleyway Rehabilitation project. Hall requested authorization to award the contract to the apparent low bidder after District staff and BHC Consultants had reviewed all of the submitted documentation. After brief discussion, M/S/P unanimously approved the request.

Hall provided 3 bids for the replacement of the Miller Creek gravity thickener drive mechanism, ranging from \$71,300.00 to \$113,475.00. Hall requested authorization to purchase the drive mechanism in the amount of \$71,300.00 from Walker Process Equipment. After brief discussion, M/S/P unanimously approved the request. The decision to add a Change Order to the Miller Creek clarifier project will be delayed until the District receives a written quote from Pease and Sons.

## **8. Manager's Comments or Reports:**

Hall updated the Board on the following:

- 2014 PEBB insurance increases
- PEBB tobacco use surcharge of \$25.00 per covered member
- Spouse/partner medical insurance waive fee of \$50.00
- 2014 VEBA changes
- District office parking lot restriping and walkway painting
- Reminder of the summer District appreciation event
- The monthly B-Town blog posting
- His attendance at the Public Financial Leadership Academy
- Status of the PWTF

**9. Attorney's Comments and Reports:**

Attorney Frimodt advised the Board that Vanderbilt Mortgage will be dismissing the District from its judicial foreclosure lawsuit due to the fact that the District's lien is superior to Vanderbilt's mortgage. Frimodt reported that the attorney for Vanderbilt Mortgage has also advised him that payment of the delinquent sewer charges will be made shortly. Frimodt also informed the Board regarding the status of negotiations with Public Storage for the drainage easement relating to the SWAMP project which appear close to completion. Frimodt reported that he had reviewed and provided his final comments on the proposed Franchise Agreement proposed by the City of Des Moines and that Ron Hall will be working with the City regarding finalizing the terms of the Franchise Agreement. Frimodt also reported that he and Ron Hall will be meeting with Glenn Akramoff, the new City Manager of Normandy Park, to discuss the possibility of a lot line adjustment on the Fish property as an alternative to a partition action. Frimodt indicated that Brett Fish had expressed his willingness to consider a lot line adjustment if it could be done under the Normandy Park Municipal Code. Frimodt and the District Manager will be meeting to discuss this issue with Mr. Akramoff, as well as other issues that might involve inter-agency cooperation between the District and Normandy Park. Frimodt also provided the Board with a status report on the connection charges owed relating to the property formerly owned by The Salvation Army which was sold before the District obtained a contemplated sewer easement. Frimodt advised that he had sent a letter to The Salvation Army's attorney asking for payment of the connection charges.

**10. Commissioner's Comments or Reports:**

Commissioner Tracy commented on articles he had read on sewer line co-generation and pipe reaming.

Commissioner Genzale inquired on the status of Mr. Heft.

Commissioner Tracy inquired on the status of the SWAMP Phase 1 project and the progress of Page and Beard.

**11. Executive Session:**

No Executive meeting

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings -

August 27<sup>th</sup>, 2013 @ 6:30 p.m.  
September 3<sup>rd</sup>, 2013 @ 6:30 p.m.  
September 17<sup>th</sup>, 2013 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 8:15 p.m.

**Attest:**

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**William Tracy**

\_\_\_ Approve

President and Commissioner

\_\_\_ Oppose

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**Scott Hilsen**

\_\_\_ Approve

Vice-President and Commissioner

\_\_\_ Oppose

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**Susan Genzale**

\_\_\_ Approve

Secretary and Commissioner

\_\_\_ Oppose