



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

## **Commissioners:**

William Tracy – President  
Scott Hilsen – Vice President  
Susan Genzale – Secretary

## **General Manager:**

Ron Hall

## **Consulting Attorney:**

Eric C. Frimodt

## **Consulting Engineer:**

Craig Chambers

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## August 27<sup>th</sup>, 2013

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### **1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

### **Also in Attendance:**

Ken Nilsen, Galen Paige & Brandt McCorkle

### **2. Changes or Additions to the Agenda:**

Approve Pay Estimate #3 with Pease & Sons for the MCP Clarifier project.  
Approve PWTF refund for the Seahurst Beach rehab project.

### **3. Approve Agenda:**

After reviewing the meeting agenda, the Board unanimously approved the agenda.

### **4. Written Communications:**

No written communications.

### **5. Consent Agenda:**

- Approval of the Minutes for the August 13<sup>th</sup>, 2013 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 13.0939 through 13.0991 in the total amount of \$276,960.90. Construction voucher number 13.0067 through 13.0073 in the total amount of \$129,613.04.
- Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

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**6. Public Comment:**

No public comment.

**7. Business Agenda:**

Craig Chambers of BHC Consultants updated the Board on the Primary Clarifier Project and the 152<sup>nd</sup> Street Alley Project.

Ken Nilsen updated the Board on the PACE Engineers Scope of Work for the Pump Station #14 & #15 project and GIS Support.

Galen Page of Page & Beard updated the Board on the status of the SWAMP Phase 1 project.

Hall requested approval for Pay Estimate #3 with Pease & Sons for the MCP Clarifier project in the amount of \$37,783.49. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval to refund unspent funds for the Seahurst Beach rehab project in the amount of \$847,431.31 back to PWTF. After brief discussion, M/S/P unanimously approved the request.

**8. Manager's Comments or Reports:**

Hall updated the Board on the 2014 changes with the HRA-VEBA plan. Hall also discussed his meeting with consultants Steve Sandelius & Katy Isaksen to discuss contract customer rates, 2014 budget, monthly sewer rates, the draft comp plan and funding the SWAMP & the rehabilitation/elimination of pump stations 14 & 15.

**9. Attorney's Comments or Reports:**

Attorney Frimodt reported on the status of the Fish Property access issue. Frimodt advised the Board that he and the District Manager had a meeting with the City Manager for Normandy Park to discuss the potential for using the City's administrative lot line adjustment process to segregate the access road from the remainder of the Fish Property rather than filing a partition action in court. The City Manager indicated that the Normandy Park municipal code allows for lot line adjustments and that the City would be willing to accept and process the District's request for a lot line adjustment in accordance with City Code. Frimodt reported that he had informed Brett Fish of this development. Frimodt also indicated that he would be working on a franchise agreement to present to Normandy Park which was another issue discussed in the recent meeting with the City. Attorney Frimodt also reported on a matter involving

Builders Exchange of Washington. Frimodt advised the Board that the attorney for the Daily Journal of Commerce (DJC) recently sent letters to the District, as well as a number of other public agencies that use Builders Exchange to advertise their public works projects. The DJC is asserting that the terms of access imposed by Builders Exchange for access to its site was a violation of the Public Records Act and suggests that agencies could become liable for the acts of their agent Building Exchange. Frimodt indicated that the attorney for Builders Exchange had sent a letter to the DJC responding to the DJC's claim. Frimodt indicated that he would be monitoring this matter but no action was required at this time.

**10. Commissioner's Comments or Reports:**

No comments

**11. Executive Session:**

At approximately 8:00 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to discuss the performance of public employees pursuant to RCW 42.30.110(1)(g). The initial estimate of the length of the Executive Session was 20 minutes. The Executive Session was subsequently extended for an additional 10 minutes without a formal public announcement as no members of the public were in attendance at the meeting at that time. The Executive Session concluded at 8:27 p.m.

**12. Set the next Public Meeting, Dates and Times:**

**Commissioner's Meetings:**

September 3<sup>rd</sup>, 2013 @ 6:30 p.m.

September 17<sup>th</sup>, 2013 @ 6:30 p.m.

