



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Scott Hilsen– Vice President
Susan Genzale – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers (*Absent*)

October 15th, 2013

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Ken Nilsen, Galen Page & Pete Sanchez.

3. Changes or Additions to the Agenda:

No changes or additions to the Agenda.

4. Written Communications:

No written communications.

5. Public Comment

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the October 1st, 2013 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 13.1154 through 13.1214 in the total amount of \$328,748.14.
- Construction voucher number 13.0087 through 13.0090 in the total amount of \$358,429.88.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

7. Business Agenda:

Hall updated the Board on BHC Consultants monthly report on the Primary Clarifier Project and the 152nd Street Alley Project.

Ken Nilsen updated the Board on the PACE Engineers Scope of Work for the Pump Station #14 & #15 project and GIS Support. Following PACE Engineering's report, Attorney Frimodt provided further details relating to the site visit to the Fish Property that was attended by Eric Frimodt, Ron Hall, David Fulton (PACE surveyor) and Brett Fish. Frimodt reported to the Board that the purpose of the site visit was to initiate the survey work required for the Lot Line Adjustment. Frimodt and Ron Hall reported that they discussed a number of issues with Brett Fish, and that the District would be exploring the potential options for providing fencing or a sound barrier adjacent to the access road. Frimodt indicated that the Lot Line Adjustment should take a couple of months to prepare and process through the City of Normandy Park.

Galen Page updated the Board on the design status and Phase 1 construction of the SWAMP facility.

Hall requested approval for Resolution 2013-03 transferring a small portion of SWSSD to Midway Sewer District. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Pay Request #1 of the SWAMP Phase #1 Project to TF Sahli Construction in the amount of \$120,339.64. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval to purchase a new replacement server from BlackPoint IT Services in the amount of \$21,268.60. After brief discussion, M/S/P unanimously approving the request.

Pete Sanchez presented his annual Sewer Department Report to the Board where he discussed all of the different types of projects the department works on.

Galen Page presented a digital fly through of the Sewer Maintenance and Administration Facility.

8. Manager's Comments or Reports:

Hall updated the Board on the following:

- An HRA-VEBA update.
- Status of the 2014 Budget.
- His upcoming meeting with SPU to discuss contract customer rates.
- That he had received 5 internal applications for the vacant SCP Senior position.

9. Executive Session:

No Executive Session.

10. Attorney's Comments and Reports:

Attorney Frimodt reported on the status of his negotiations with Public Storage regarding the need for a drainage easement. Frimodt also reported that he had completed the access easement relating to the Kindercare Property that was needed in connection with the SWAMP project. The proposed access easement had been sent to the property owner who indicated that he would forward the access easement to Kindercare because it wanted to review the final easement. Frimodt also reported that he believes the connection charge issue with The Salvation Army has been resolved. Frimodt indicated that the attorney for The Salvation Army has advised him that a payment for the connection charges is currently being processed.

11. Commissioner's Comments or Reports:

Commissioner Hilsen requested a status report on each of the Commissioners annual meetings. Commissioner Hilsen also commented on the many classes and vendor presentation at the WEFTEC Conference.

Commissioner Tracy commented on fish consumption rules relating to water quality and the lawsuit filed against the EPA.

Commissioner Genzale also commented on the many classes, vendor presentation and products at the WEFTEC Conference.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings -

November 5th, 2013 @ 6:30 p.m.

November 19th, 2013 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 8:47 p.m.

Attest:

William Tracy

___ Approve

President and Commissioner

___ Oppose

Scott Hilsen

___ Approve

Vice-President and Commissioner

___ Oppose

Susan Genzale

___ Approve

Secretary and Commissioner

___ Oppose