



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Scott Hilsen– Vice President
Susan Genzale – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

November 5th, 2013

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:32 p.m.

2. Also in Attendance:

No others in attendance

3. Changes or Additions to the Agenda:

Email from Craig Knutson, City of Burien.
Email from Colleen Tandiana.
Request from Commissioner Tracy to attend the UCT Conference.

4. Written Communications:

Hall presented an email he received from Craig Knutson, Interim City Manager for the City of Burien inviting the Board of Commissioners to participate in a community meeting Tuesday, November 12th, to share their opinions on the recruitment of a new City Manager.

Hall presented an email sent to Commissioner Tracy from Colleen Tandiana. Ms. Tandiana requested that she as a renter be qualified for the District's low income rate that is available for property owners. In addition, Ms. Tandiana requested that the lean filed on the property she rents be forgiven. After brief discussion, M/S/P unanimously denied the request and directed Hall to respond to Ms. Tandiana and to explain the District's policy.

5. Public Comment

No public comment

6. Consent Agenda:

- Approval of the Minutes for the October 15th & 30th, 2013 meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 13.1215 through 13.1288 in the total amount of \$1,057,307.79.
 - Construction voucher number 13.0091 through 13.0102 in the total amount of \$206,211.83.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

7. Business Agenda:

Hall requested approval for Pay Request #5 from Pease & Sons for the Miller Creek Plant Clarifier Project in the amount of \$205,933.45. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for Pay Request #2 from TH Sahli Construction for the Phase I construction of the Sewer Department Maintenance Facility Headquarters in the amount of \$42,879.64. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for Pay Request from Wm. Dickson Co. for the asbestos removal at the Sewer Department Maintenance Facility Headquarters in the amount of \$22,940.25. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for Pay Request #1 from Laser Underground & Earthworks for 152nd Alleyway Sewer Rehabilitation Project in the amount of \$135,849.53. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for Resolution 2013-04, entering into contract with Armin Yousoufian, owner of Walker Creek Developer Extension. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval to purchase both locating equipment and camera from Owen Equipment in the amount of \$14,296.33 for the Inspection Services Department. After brief discussion, M/S/P unanimously approved the request.

Hall presented a proposed 2014 General Facilities Charge (GFC) adjustment prepared by Consultant Steve Sandelius. Hall explained that the GFC hadn't been updated since 2008 and needed to be adjusted to meet the current and future facilities calculations. After brief discussion, M/S/P unanimously approved the request and directed Hall to prepare a Resolution for the next scheduled Board meeting.

Commissioner Tracy made a motion to authorize the General Manager to execute the Drainage Easement and Temporary Construction Easement relating to the District's new Administration and Maintenance Facility and to pay the agreed upon compensation of \$20,000.00. After brief discussion, M/S/P unanimously approved the motion.

Hall presented two separate documents prepared in 2008 by BHC Consultants relating to composting and sludge hauling. The two reports were the SWSSD Compost Evaluation and SWSSD Miller Creek Composting versus Biosolids Hauling. Hall updated the Board on the costs of composting and that the District over the past three years has only been averaging approximately 55 compost customers per year. Hall stated that the costs associated with composting are much higher than the cost to have the material hauled to eastern Washington and applied to farmland. This is also supported by the independent 2008 BHC report. Hall requested to discontinue the composting operation. After lengthy discussion, M/S/P unanimously approved the request.

Commissioner Tracy requested attending the 2014 Underground Construction Technology Conference in Houston, TX. After brief discussion, M/S/P unanimously approved the request.

8. Manager's Comments or Reports:

Hall handed out a Draft 2014 budget to the Commissioners for discussion and review at the next scheduled Board meeting.

9. Attorney's Comments and Reports:

Attorney Frimodt advised the Board regarding the agreement reached with Public Storage for the acquisition of the drainage easement and temporary construction easement relating to the SWAMP project. M/S/P authorizing the District Manager to execute the easement documents and to pay the agreed upon compensation of \$20,000 for the easements.

Attorney Frimodt also reported on the status of the Access Easement on the Kindercare property relating to the SWAMP project. Frimodt advised the Board that the property owner received approval from its tenant (Kindercare) for the Access Easement and we are currently waiting for approval of the lender before the property owner signs the Access Easement. Final approval should happen shortly.

Attorney Frimodt also reported that the Salvation Army connection charge matter has been resolved and the payment received. Frimodt advised the Board that Brett Fish has consulted with legal counsel and that he expects to be having some communications with Mr. Fish's attorney shortly regarding the Lot Line Adjustment and other issues. Frimodt advised the Board regarding the status of the Builders Exchange of Washington matter and the letters sent by the Daily Journal

of Commerce. Frimodt indicated that he had made recommendations to the District Manager and District Engineer regarding some additional terms that can be used by BXWA to make it clear that BXWA is not the District's agent for purposes of public records requests. Frimodt also handed out an article relating to a recent trial court decision in Kitsap County relating to a public records case that he wanted to bring to the Board's attention.

Attorney Frimodt also advised the Board regarding the status of the Bank of Washington and Doan connection charge issues. Frimodt reminded the Board that he had been previously authorized to commence legal action against the bank and property owner if the matter could not be resolved. The Board discussed the case background and options available to the District. Frimodt indicated that he would make a final attempt to resolve this matter with the bank and property owner.

10. Commissioner's Comments or Reports:

Commissioner Hilsen discussed an article he read in Underground Construction on new advances in GIS software.

11. Executive Session:

No Executive Session

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings - November 19th, 2013 @ 6:30 p.m.

