



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

Scott Hilsen– President  
Susan Genzale – Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**January 17<sup>th</sup>, 2017**

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**1. Call to Order:**

Commissioner Hilsen called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

Ken Nilsen.

**3. Changes or Additions to the Agenda:**

Added 1) Washington State Auditor's audit and 2) request to hire an electrician to the Business Agenda.

**4. Written Communications:**

No Written Communication.

**5. Public Comment**

No Public Comment.

**6. Consent Agenda:**

- Approval of the Minutes for the January 3<sup>rd</sup>, 2017 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 17.0038 through 17.0089 in the total amount of \$411,808.57.
- Construction voucher numbers 17.0004 through 17.0007 in the total amount of \$335,524.18.
- Approval of the Certification & Satisfaction of Liens
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.
- Review District Financials.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

## 7. **Business Agenda:**

Craig Chambers updated the Board on BHC Consultants monthly report on the Salmon Creek solids handling design.

Ken Nilsen updated the Board on PACE Engineer's monthly report on Lift Station 14/15 retrofit and the Emerald Pointe Lift Station.

Hall requested approval to pay the 2017 Annual Dues for District's membership to WASWD in the amount of \$14,416.76. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Pease and Sons Pay Application #6 for the SWAMP project in the amount of \$317,042.54. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for temporary sewer service connection for John Earl Scott. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for temporary sewer service connection for Sandra Johnson. After brief discussion, M/S/P unanimously approving the request.

Attorney Frimodt reviewed & discussed the MOU between SWSSD and Schuchart Dow. After brief discussion and a few modifications from the Board, M/S/P unanimously approving the request.

Hall and Commissioner Genzale reviewed and discussed the exit conference with the Washington State Auditor's District Audit. Again the District had a very clean audit.

With the retirement announcement of Mike McManus, Hall requested authorization to hire an Electrician/Instrumentation Technician. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

Hall reported on the following:

- That the Commissioners were all registered for the Commissioners Workshop on February 4<sup>th</sup>, 2017.
- That he and Joe Daniels spoke before the State Senate Committee in support of SB 5119, which would amend the definition of “municipality” to include water and sewer districts to RCW 70.95A.00 authorizing the exemption from competitive bidding requirements for constructing or improvements to pollution control facilities.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported to the Board on the meeting between Tony Wright of King County's Facilities Management Division and representatives of WASWD and sewer and water districts that occurred on January 12, 2017 relating to the King County franchise ordinance.

**10. Commissioner's Comments or Reports:**

No Commissioner Comments or Reports.

**11. Executive Session:**

No Executive Session.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	-	February 7 <sup>th</sup> , 2017 @ 6:30 p.m.
		February 21 <sup>st</sup> , 2017 @ 6:30 p.m.
		March 7 <sup>th</sup> , 2017 @ 6:30 p.m.
		March 21 <sup>st</sup> , 2017 @ 6:30 p.m.

