



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

Scott Hilsen– President  
Susan Genzale – Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall (*Absent*)

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**February 7<sup>th</sup>, 2017**

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**1. Call to Order:**

Commissioner Hilsen called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

Pete Sanchez attended the meeting to represent District management in Ron Hall's absence.

**3. Changes or Additions to the Agenda:**

Added to the Business agenda: 1) Request to have the SCP centrifuge serviced. 2) Approve Pay Application #05 to Strider Construction for work performed at pump station #14 & #15. Also added an obituary from the Westside Weekly for Commissioner Jim Rick.

**4. Written Communications:**

The District received a letter from Ms. Brooke Scheib requesting removal of penalties from her sewer installment payment in the amount of \$160.58. MS. Scheib shared her health issues that she has had over the past year. After brief discussion, M/S/P unanimously approving the request.

**5. Public Comment**

No Public Comment.

**6. Consent Agenda:**

- Approval of the Minutes for the January 17<sup>th</sup>, 2017 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 17.0090 through 17.0163 in the total amount of \$245,264.77.
  - Construction voucher numbers 17.0008 through 17.0013 in the total amount of \$34,214.29.
  - Approval of the Certification & Satisfaction of Liens
  - Review and Accept King County Investment Report for Previous Month.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

**7. Business Agenda:**

After brief review of the District newsletter, Commissioner Tracy suggested a few modifications, then the Board M/S/P unanimously approving the newsletter.

Pete Sanchez gave an update and a slide presentation on the current status of the SWAMP project.

Sanchez requested authorization to have the Salmon Creek Plant dewatering centrifuge serviced in the amount up to \$37,000.00. After brief discussion, M/S/P unanimously approving the request.

Sanchez requested approval for Pay Application #05 to Strider Construction for worked performed at pump stations #14 & #15 in the amount of \$169,617.99. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

No Comments or Reports.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported on the status of the King County Franchise Ordinance matter. Frimodt noted that the partner group meeting scheduled for February 6<sup>th</sup> had been cancelled due to the snow. A new meeting has been scheduled for February 23<sup>rd</sup>.

Frimodt reported on the status of the Pasco Landfill litigation. Frimodt noted that he was just advised by attorney Bakalian that the consultant hired to locate possible insurance policies appears to have found some leads to possible insurers for the District during the relevant time period. Frimodt noted that he needs to discuss this matter with Ron Hall, but that the District will

likely request the insurance companies to search for lost policies. Frimodt discussed with the Board the significance of locating an insurance company as it relates to the current claims.

Frimodt also reported on the issues raised by Onion Carrillo regarding her belief that her property located at 2614 S. 125<sup>th</sup> St., Burien, WA is within the District's sewer service boundary. Frimodt noted that he is representing Valley View Sewer District on two sewer projects, one of which involves attempts to acquire an easement across Ms. Carrillo's property. The Board reviewed the location of the Carrillo property and determined that it is in fact located in Valley View Sewer District's service area. As such, no further action is required by the District.

**10. Commissioner's Comments or Reports:**

Commissioner Genzale commented on the recent Commissioners Workshop.

Commissioner Hilsen asked Frimodt about Rural Development Loans. Frimodt will research.

**11. Executive Session:**

No Executive Session.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	-	February 21 <sup>st</sup> , 2017 @ 6:30 p.m.
		March 7 <sup>th</sup> , 2017 @ 6:30 p.m.
		March 21 <sup>st</sup> , 2017 @ 6:30 p.m.

