



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen– President
Susan Genzale – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

March 28th, 2017

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Ken Nilsen.

3. Changes or Additions to the Agenda:

No changes or additions.

4. Written Communications:

No Written Communication.

5. Public Comment

No Public Comment.

6. Consent Agenda:

- Approval of the Minutes for the March 7th, 2017 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 17.0285 through 17.0347 in the total amount of \$342,015.32.
- Construction voucher numbers 17.0026 through 17.0034 in the total amount of \$275,926.95.
- Approval of the Certification & Satisfaction of Liens
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.
- Review District Financials.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

7. **Business Agenda:**

Craig Chambers updated the Board on BHC Consultants monthly report on the Salmon Creek solids handling design.

Ken Nilsen updated the Board on PACE Engineer's monthly report on Lift Station 14/15 retrofit, 8th Ave. slope stability and the Emerald Pointe Lift Station.

Hall requested approval for Pease and Sons Pay Application #8 for the SWAMP project in the amount of \$329,239.29. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval to update the District's Exchange server from the 2007 version to the 2016 version in the amount of \$7,400.00. After brief discussion, M/S/P unanimously approving the request.

Hall updated the Board on discussions with Seattle City Light concerning current billing and credit owed to the District. After a lengthy audit by Seattle City Light, it was determined that they owe the District \$159,978.58 for overbilling after switching the streetlight bulbs to LED. Hall stated that the District will not need to make a billing adjustment for at least 15 months. After brief discussion and taking the credit adjustment into consideration, the Board M/S/P unanimously decided not to approve Resolution 2017-03, adjusting the streetlight monthly charge.

8. **Manager's Comments or Reports:**

Hall reported on the following:

- The information he received from Diane Pottinger in reference to renting out the District's meeting room.
- His meeting with Page & Beard.
- Current negotiations with Burien yard for the utility/access agreement.
- Reminded the Board of the upcoming Spring WASWD Conference in Yakima.
- Requested one-on-one meetings with each of the Board members to go visit the SWAMP.

9. Attorney's Comments and Reports:

Attorney Frimodt provided the Board with a report on the status of the discussions and negotiations with Burien Yard, LLC regarding the request an access and utility easements. Frimodt indicated that a draft easement has been provided to Burien Yard, LLC for review and comment. The District is currently in the process of responding to some changes requested by Burien Yard. Frimodt reported that BHC had provided him with some information relating to the location of the utilities that he needs to review. Frimodt advised that a proposed final version of the easement will would be brought back for Board review and discussion at an upcoming meeting when the District has finished its review.

10. Commissioner's Comments or Reports:

Commissioner Tracy requested to have District staff look into the requirements for the PDC F1 and F1A reporting.

Commissioner Hilsen inquired on the damage to the WestPoint Plant and wanted to know if a similar incident could happen at either of the District's two wastewater treatment plants. Hall explained that both plants are 100% gravity flow and it is not possible to have that type of flooding. The exception would be if there was a severe earth quack, large enough to break many internal transfer pipes within the plants.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings	-	April 4 th , 2017 @ 6:30 p.m.
		April 18 ^{th?} , 2017 @ 6:30 p.m.
		May 2 nd , 2017 @ 6:30 p.m.
		May 16 th , 2017 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:27 p.m.

Attest:

Scott Hilsen

___Approve

President and Commissioner

___Oppose

Suzy Genzale

___Approve

Vice-President and Commissioner

___Oppose

William Tracy

___Approve

Secretary and Commissioner

___Oppose