



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen– President
Susan Genzale – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

April 4th, 2017

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:34 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Added to the Business agenda: 1) Approve Resolution 2017-03, Adjust sewer Rates for 2017 budget needs. 2) Approve Pay Application #9 from Pease & Sons for work performed at the SWAMP. 3) Approve Resolution 2017-04, execution of a Developer Extension. 4) Approve Access and Utility Agreement.

4. Written Communications:

No written communication.

5. Public Comment

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the March 28th, 2017 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 17.0348 through 17.0401 in the total amount of \$209,858.27.
 - Construction voucher numbers 17.0035 through 17.0041 in the total amount of \$379,234.08.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

7. Business Agenda:

Hall requested signatures for Resolution 2017-03, for adjusting the 2017 monthly sewer rates from \$31.50 to \$32.75 per month. The rate adjustment was already approved by the Board at the December 13th, 2016 Board meeting. The increase was effective March 1st, 2017. After brief discussion, M/S/P unanimously signing the resolution.

Hall requested approval for Pay Application #9 from Pease & Sons in the amount of \$509,520.40 for work performed at the SWAMP. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2017-04, execution of the Element Residential, Inc. Developer Extension. After brief discussion, M/S/P unanimously approving the request.

Attorney Frimodt presented a draft Access and Utility Agreement between the District and Burien Yard for discussion and review by the Board. After lengthy discussion, the Board approved Hall to sign the agreement upon his approval.

8. Manager's Comments or Reports:

No comment or reports.

9. Attorney's Comments and Reports:

No comment or reports.

10. Commissioner's Comments or Reports:

No comments or reports.

11. Executive Session:

At approximately 7:25 p.m., Commissioner Hilsen indicated that the Board would be moving into an Executive Session. Hilsen announced that the purpose of the Executive Session would be to

discuss potential litigation pursuant to RCW 42.30.110(1)(i). The initial estimate of the length of the Executive Session was 20 minutes. The Executive Session concluded at 7:40 p.m.

12. Set the next Public Meeting, Dates and Times:

Commissioner’s Meetings - April 18th, 2017 @ 6:30 p.m.
May 2nd, 2017 @ 6:30 p.m.
May 16th, 2017 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:45 p.m.

Attest:

Scott Hilsen ___Approve
President and Commissioner ___Oppose

Suzy Genzale ___Approve
Vice-President and Commissioner ___Oppose

William Tracy ___Approve
Secretary and Commissioner ___Oppose