



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen– President
Susan Genzale – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers (*Absent*)

May 16th, 2017

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Ken Nilsen and Mesfin Mekonnen.

3. Changes or Additions to the Agenda:

Added to the Business Agenda: Approve Strider Construction Co. pay request #008.

4. Written Communications:

No Written Communication.

5. Public Comment

No Public Comment.

6. Consent Agenda:

- Approval of the Minutes for the May 2nd, 2017 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 17.0522 through 17.0583 in the total amount of \$427,371.51.
- Construction voucher numbers 17.0054 through 17.0059 in the total amount of \$718,803.56.
- Approval of the Certification & Satisfaction of Liens
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.
- Review District Financials.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy and unanimously approved.

7. Business Agenda:

In Craig Chambers absence, Hall updated the Board on BHC Consultants monthly report on the Salmon Creek solids handling design.

Ken Nilsen updated the Board on PACE Engineer's monthly report on Lift Station 14/15 retrofit, 8th Ave. slope stability, and the Emerald Pointe Lift Station.

Hall requested approval for Resolution 2017-07 for the transfer from Construction Revolving Fund to the Construction Fund in the amount of \$5,000,000.00. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Strider Construction Co. Pay Application #008 for the Pump Station #14 & #15 project in the amount of \$199,605.00. After brief discussion, M/S/P unanimously approving the request.

Mesfin Mekonnen presented and reviewed the District's 2016 Financial Report that he prepared. After questions from the Board of Commissioners were answered, the Board, M/S/P unanimously approved the Report and authorized General Manager Hall to sign it.

8. Manager's Comments or Reports:

Hall updated the Board of the following:

- The status of Ms. Seller's request of a reduced sewer service bill.
- His tour of the SWAMP with Pete Sanchez, John Bowman and Steve Pritchett.
- Issues the District Office is having with the adjacent apartment using the District parking lot as parking overflow.
- The City of Burien has hired Brian Wilson as the new City Manager.

9. Attorney's Comments and Reports:

Attorney Frimodt reported on a new law that was passed by the Legislature relating to the ability of agencies to charge for providing electronic records under the Public Records Act. Frimodt summarized the changes made by the law and indicated that he would be reviewing the District's

