



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

Scott Hilsen– President  
Susan Genzale – Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**June 6<sup>th</sup>, 2017**

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**1. Call to Order:**

Commissioner Hilsen called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

Charlie Conway, Bill Bungartz and Saloni Bindal.

**3. Changes or Additions to the Agenda:**

Added the following items to the Business Agenda: 1) Approve Pay Application #09 for work performed by Strider Construction for work performed at PS #14 & #15. 2) Approve Resolution 2017-09, accepting the Franciscan Health System Developer Extension as complete. 3) Approve Resolution 2017-10, accepting the Millennial Builders Developer Extension as complete. 4) Discuss ULID formation procedures. Added Written Communications: Letter from WASWD.

**4. Written Communications:**

Hall shared with the Board a letter received from Washington Association of Sewer and Water notifying the District that we are receiving a refund for our share of the L&I Retro Program in the amount of \$60,689.49 for the period 2013 – 2016.

**5. Public Comment**

No public comment.

## **6. Consent Agenda:**

- Approval of the Minutes for the May 16<sup>th</sup>, 2017 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 17.0584 through 17.0656 in the total amount of \$275,076.11.
  - Construction voucher numbers 17.0060 through 17.0070 in the total amount of \$309,735.91.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

## **7. Business Agenda:**

Craig Chamber of BHC Engineers, and Charlie Conway and Bill Bungartz of KPG Architects gave a presentation to the Board describing the design improvements for the Salmon Creek Solids Handling project. Areas discussed were the modification to the existing building in adding an addition digester, new dewatering equipment, boilers, MCC's, PLC's, earthquake structural improvements, etc. The modifications necessary to be able to get large trucks into the facility. New concrete shoring wall along the south border of the property. Also discussed was the new building that will contain an office, lab, lunch room, conference room and bathroom/shower facilities.

After lengthy discussion covering all of the improvements, modifications and additions from the original scope of engineering and architectural work, BHC requested an additional \$611,506.00 to complete the design, and provide assistance through bidding the project in early 2018, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2017-09, accepting execution of the Franciscan Health System Developer Extension. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2017-10, accepting execution of the Millennial Builders, LLC Developer Extension. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for the Strider Construction Pay Application #09, in the amount of \$180,888.35 for work performed at Pump Stations #14 & #15. After brief discussion, M/S/P unanimously approving the request.

Hall shared with the Board that a resident of the District had inquired for herself and for her neighbors, their interest in a possible ULID that would support the installation of sewer service into their neighborhood. Hall requested to make this a topic of discussion at the next scheduled

Board meeting to review and discuss the District's procedures and associated costs of service for the ULID procedure. No action was taken.

**8. Manager's Comments or Reports:**

Hall reported on the following:

- Matt Moser, Kyle Johnson, Brett Wittman and Adam Welch will be participating as a four man team in the 30 mile "Great Outdoor Race" to benefit the Christi's Cancer fund event.
- That he and Bill Stephani conducted interviews for the vacant electrician position.
- Met with Bob Van Cott (representing Ms. Sitterley) to discuss wrapping up the Pump Station #14 & #15 improvement project. Mr. Van Cott requested for the District to install additional chain-link fencing along the beachside of Ms. Sitterley's property. After brief discussion, M/S/P unanimously denying the request with Attorney Frimodt's concern of "gifting of public funds".
- Request to reschedule the July 4<sup>th</sup> Board meeting. After brief discussion, the Board set the meeting date to Thursday, July 6<sup>th</sup>.
- The annual employee appreciation picnic will again be at Angle Lake Park on Thursday, August 3<sup>rd</sup>.

**9. Attorney's Comments and Reports:**

Attorney Frimodt indicated that he didn't have anything to report. The Board inquired about the status of the Pasco Landfill litigation and the Fish matter. Attorney Frimodt provided a status report to the Board regarding these matters. No action was taken.

**10. Commissioner's Comments or Reports:**

Commissioner Tracy commented on a presentation he attended that discussed the Small Habitat Restoration Program through King County for Seola Pond which is just above Pump Station #8. Commissioner Tracy recommended inviting the representative to a future Board meeting to discuss the program with the District. Commissioners Hilsen and Genzale both agreed with the recommendation and look forward to the presentation.

**11. Executive Session:**

No Executive Session.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	-	June 20 <sup>th</sup> , 2017 @ 6:30 p.m.
		July 6 <sup>th</sup> , 2017 @ 6:30 p.m.
		July 18 <sup>th</sup> , 2017 @ 6:30 p.m.
		August 1 <sup>st</sup> , 2017 @ 6:30 p.m.
		August 15 <sup>th</sup> , 2017 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 9:07 p.m.

**Attest:**

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**Scott Hilsen**

\_\_\_Approve

President and Commissioner

\_\_\_Oppose

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**Suzy Genzale**

\_\_\_Approve

Vice-President and Commissioner

\_\_\_Oppose

\_\_\_\_\_

**William Tracy**

\_\_\_Approve

Secretary and Commissioner

\_\_\_Oppose