



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy – President  
Scott Hilsen – Vice President  
Susan Genzale – Secretary

**Consulting Attorney:**

Eric C. Frimodt (*Absent*)

**Consulting Engineers:**

Ken Nilsen (*Absent*)  
Cameron Ochiltree (*Absent*)

**General Manager:**

Ron Hall

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**April 3<sup>rd</sup>, 2018**

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

Added to the Business Agenda: Approve Pay Application #21 to Pease & Sons for work performed on the new Admin. & Maintenance Facility.

**4. Written Communications:**

Hall presented a letter from Mr. Huy Dang, on behalf of owner, Mr. Clyde Bernhagen, requesting authorization to install two pump systems at 10233 26<sup>th</sup> Ave. SW for a property he is short platting into three properties. The two new homes will sit too low on the property to gravity to the sewer system in the roadway. After brief discussion, M/S/P unanimously approving the request.

**5. Public Comment**

No Public Comment.

**6. Consent Agenda:**

- Approval of the Minutes for the March 20<sup>th</sup>, 2018 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 18.0317 through 18.0373 in the total amount of \$305,054.84
  - Construction voucher numbers 18.0041 through 18.0045 in the total amount of \$23,307.93.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

**7. Business Agenda:**

Hall requested approval for Pay Application #21 to Pease & Sons for work performed on the new Administrative & Maintenance Facility in the amount of \$158,060.06. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

Hall reported on the following:

- Current status in negotiating a new franchise agreement with Normandy Park.
- Construction status of the new Administrative and Maintenance facility and staff is preparing to move into the new facility on April 20<sup>th</sup> & 21<sup>st</sup>.
- Presented and discussed an updated BHS engineering estimate for the Salmon Creek Solids Handling Project, with an increase of \$3,000,000.00.

**9. Attorney's Comments and Reports:**

No attorney comments or reports.

**10. Commissioner's Comments or Reports:**

Commissioner Tracy commented on the RWQC meeting.

**11. Executive Session:**

No Executive Session.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings -

April 17<sup>th</sup>, 2018 @ 6:30 p.m.

May 1<sup>st</sup>, 2018 @ 6:30 p.m.

May 15<sup>th</sup>, 2018 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 8:08 p.m.

**Attest:**

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**William Tracy**                    \_\_\_ Approve

President and Commissioner      \_\_\_ Oppose

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**Scott Hilsen**                    \_\_\_ Approve

Vice-President and Commissioner      \_\_\_ Oppose

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**Suzy Genzale**                    \_\_\_ Approve

Secretary and Commissioner      \_\_\_ Oppose