

# Southwest Suburban Sewer District

## Board of Commissioners Meeting Agenda

Phone 206-244-9575 - Email: [info@swssd.com](mailto:info@swssd.com)

### Commissioners

William Tracy - President - Position #2 '2019  
Scott Hilsen - Vice President - Position #1 '2023  
Susan Genzale - Secretary - Position #3 '2021

General Manager – Ron Hall

Consulting Attorney – Eric C. Frimodt

Consulting Engineers – Ken Nilsen & Cameron Ochiltree

### AGENDA FOR: May 15<sup>th</sup>, 2018

1. **Call to Order** at 6:30 p.m.
2. **Changes, Additions & Approval of the Agenda**  
Added Item “d” to the Business Agenda.
3. **Acknowledge Written Communications**
4. **Public Comment** – Comments will be limited to 3 minutes in an effort to improve meeting efficiency. Anyone who wishes to speak is requested to first identify them self (Name and Address), then state the subject matter upon which they wish to speak.
5. **Consent Agenda** (5 minutes)
  - a. Approval of the Minutes for the May 1<sup>st</sup>, 2018 Board Meeting
  - b. Approval and Signing of the Accounts Payable Vouchers
  - c. Approval and Signing of the Payroll Vouchers
  - d. Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
  - e. Review King County Investment Report for previous month
  - f. Review monthly Income Report
  - g. Review District Financials
6. **Business Agenda**
  - a. Engineers Status Reports (10 minutes)
    - BHC Consultants
    - PACE Engineering
  - b. Review Draft 2017 Financial Report with Mesfin Mekonnen. (30 minutes)
  - c. Approve purchase of a new PLC for Miller Creek Plant disinfection system. (5 minutes)
  - d. [Authorization to hire two new employees.](#) (5 minutes)
7. **Manager’s Comments or Reports**– (5 minutes)
8. **Attorney’s Comments or Reports** – (5 minutes)
9. **Commissioner’s Comments or Reports** – (5 minutes)
10. **Set the next Public Meeting, dates and times**      Board Meetings -      June 5<sup>th</sup>, 2018 @ 6:30 p.m.  
June 20<sup>th</sup>, 2018 @ 6:30 p.m.
11. **Executive Session**
12. **Agenda Items for next meeting**
13. **Adjournment** at 7:30 p.m.