



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Scott Hilsen – Vice President  
Susan Genzale – Secretary

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineers:**

Ken Nilsen  
Cameron Ochiltree

**General Manager:**

Ron Hall

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**June 19<sup>th</sup>, 2018**

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

Mesfin Mekonnen.

**3. Changes or Additions to the Agenda:**

No Additions to the Agenda.

**4. Written Communications:**

No Written Communication.

**5. Public Comment:**

No Public Comment.

**6. Consent Agenda:**

- Approval of the Minutes for the June 5<sup>th</sup>, 2018 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 18.0582 through 18.0631 in the total amount of \$768,526.42.
- Construction voucher number 18.0063 through 18.0067 in the total amount of \$191,396.59.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

**7. Business Agenda:**

Cameron Ochiltree updated the Board on BHC Consultants monthly report on the Salmon Creek solids handling design and the Beverly Park Sewer Extension.

Ken Nilsen had nothing to report.

Hall requested approval for Pease and Sons Pay Application #23 in the amount of \$123,537.60. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization to purchase two Seepex progressive cavity pumps for Miller Creek WWTP in the amount of \$20,022.00 + WSST. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

Hall updated the Board on the status of the planning for the June 26<sup>th</sup> Open House for the new Administrative and Maintenance Facility, and the City of Burien will be discussing a potential 6% franchise fee imposed on water and wastewater districts at the next scheduled City Council meeting;

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported to the Board on the status of the Coonfield collection matter relating to delinquent connection charge payments. Frimodt advised the Board that since there hasn't been any response to our letters to the Coonfields or to the bank, an option for the Board is to consider authorizing Inslee Best to move forward with a foreclosure action. After a brief discussion, the Board indicated that they would like Inslee Best to attempt to make direct contact with the Coonfields to see if more information can be gathered regarding the issues relating to non-payment. The Board asked that I report back on this matter in the future once I have more information. At that time, the Board may be willing to consider authorizing a foreclosure action.

Attorney Frimodt also reported on the status of the Fish partition action. Frimodt advised the Board that the Court had granted the District's motion for appointment of referees for the partition action. Frimodt indicated that Brett Fish had filed a motion for reconsideration of that ruling which is still under review. Frimodt also reported on the status of the King County Franchise Ordinance

