



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Scott Hilsen – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree (*Absent*)

General Manager:

Ron Hall (*Absent*)

October 16th, 2018

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Mesfin Mekonnen, Katy Isaksen and Ryan Davis

Ryan Davis was in attendance to discuss the process for getting sewer service to his neighborhood located on Hillcrest Road. Mr. Davis was interested in getting sewer service to address aging septic systems in his area. Mr. Davis indicated that he ran into some issues regarding his desire to remodel his house and the restrictions he faced because he was on septic. While he was able to repair his drain field, he indicated that he would much prefer to be on public sewers. He indicated that he believed several of his neighbors would be interested in connecting to public sewers. A general discussion of the process to obtain sewer service followed with a discussion of ULIDs, developer extension projects and district extension projects. The Board asked that District staff review the possibility of bringing sewer service to that area, along with potential costs. Once the Board gets more information it can review the potential options for bringing sewer to that area. This issue will be discussed further at future meetings.

3. Changes or Additions to the Agenda:

No Changes or Additions to the Agenda.

4. Written Communications:

No Written Communication.

5. Public Comment:

No Public Comment.

6. Consent Agenda:

- Approval of the Minutes for the October 2nd & 9th, 2018 Board meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 18.0995 through 18.1039 in the total amount of \$413,627.36.
 - Construction voucher number 18.0092 through 18.0096 in the total amount of \$243,727.19.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Tracy and unanimously approved.

7. Business Agenda:

Mesfin Mekonnen updated the Board on BHC Consultants monthly report on the Salmon Creek solids handling project and the Beverly Park Sewer Extension.

Ken Nilsen updated the Board on PACE's design for Pump Station #18.

Mekonnen requested authorization for Pay Request #1 from Shoreline Construction for work performed on the Beverly Park District Extension in the amount of \$173,862.67. After brief discussion, M/S/P unanimously approving the request.

The Board reviewed the packet of information for the "Special" WASWD meeting held on Monday, October 22nd and decided that Commissioner Genzale will attend the meeting to represent the District.

Mekonnen requested approval to advertising for 2019 Engineering Professional Services. After brief discussion, M/S/P unanimously approving the request.

Katy Isaksen presented and reviewed with the Board her proposed 2019 Contract Customer Charges Worksheets for Valley View Sewer District and the City of Seattle. After lengthy discussion, M/S/P unanimously approving Mrs. Isaksen's recommendations.

8. Manager's Comments or Reports:

On behalf of general manager, Ron Hall, Mr. Mekonnen updated the Board on the following:

- He had hired Mrs. Sonia Boyle as the new customer service representative.
- Hall and selected staff will be meeting with Mr. Dan Ervin to discuss earthquake early

warnings.

- Reminded the Board that Hall will be out of the office October 23rd thru October 25th at the IACC Conference in Wenatchee, WA.

9. Attorney's Comments and Reports:

Attorney Frimodt provided the Board with information relating to guidance provided by the Office of Financial Management relating to the calculation of the maximum annual per diem payments based on the mid-year adjustment. In addition, Frimodt reported on the status of the King County Franchise litigation.

10. Commissioner's Comments or Reports:

Commissioner Hilsen inquired about the possibility of getting information on the amount of electricity being produced through the solar panels. Mekonnen indicated that he would check with staff about what information was available.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings -

November 6th, 2018 @ 6:30 p.m.

November 20th, 2018 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:40 p.m.

Attest:

William Tracy ___ Approve

President and Commissioner ___ Oppose

Scott Hilsen ___ Approve

Vice-President and Commissioner ___ Oppose

Suzy Genzale ___ Approve

Secretary and Commissioner ___ Oppose