



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy – President  
Scott Hilsen – Vice President  
Susan Genzale – Secretary

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineers:**

Ken Nilsen (*Absent*)  
Cameron Ochiltree

**General Manager:**

Ron Hall

---

**November 6<sup>th</sup>, 2018**

---

**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

Added requesting approval for WASWD 2019 annual membership dues and approve Modification Directive #06 of the Beverly Park District Extension Project.

**4. Written Communications:**

No Written Communications.

**5. Public Comment**

No Public Comment.

**6. Consent Agenda:**

- Approval of the Minutes for the October 16<sup>th</sup>, 2018 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 18.0995 through 18.1118 in the total amount of \$243,685.83.
  - Construction voucher numbers 18.0097 through 18.0101 in the total amount of \$68,474.94.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy and unanimously approved.

## 7. **Business Agenda:**

Commissioner Genzale and Manager Hall updated the Board on the exit meeting with the State Auditor and reviewed the Auditors Accountability Audit Report and Financial Statement Audit Report. Commissioner Genzale stated that the audit went very well and complimented Mesfin Mekonnen and staff on the great job they are doing.

Hall requested approval for Pay Application #27 to Pease & Sons for worked performed on the new Administrative and Maintenance Facility in the amount of \$37,126.90. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval to purchase a new SAN and other hardware equipment in the amount of \$61,937.19 from BlackPoint IT Services. After lengthy discussion, M/S/P unanimously approving the request. In addition, Commissioner Hilsen requested a presentation to the Board from BlackPoint IT Services to discuss the performance improvements and how the SAN is configured? How much faster will it be? Is there additional space for solid state array? Etc. After brief discussion, M/S/P unanimously approving Commissioner Hilsen's request.

Hall requested approval to pay the 2019 WASWD annual membership dues in the amount of \$19,610.00. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Modification Directive #06 of the Beverly Park District Extension Project in the amount of \$27,166.23. After brief discussion, M/S/P unanimously approving the request.

Commissioner Tracy called for nominations for the position of President. Commissioner Hilsen nominated Commissioner Tracy. M/S/P electing Commissioner Tracy as President of the Board. Commissioner Tracy called for nominations for the position of Vice President. Commissioner Hilsen nominated Commissioner Genzale. M/S/P electing Commissioner Genzale as Vice President of the Board. Commissioner Tracy called for nominations for the position of Secretary. Commissioner Tracy nominated Commissioner Hilsen. M/S/P electing Commissioner Hilsen as Secretary of the Board. The Board determined that the term of the new officers will begin effective January 1<sup>st</sup>, 2018.

**8. Manager's Comments or Reports:**

Hall reported on the following:

- His visit with Mrs. Mary Sitterley and Mr. Ted Sitterley on potential settling at Mrs. Sitterley's home at Three Tree Point.
- Inquired on additional tables for the Board meeting room.
- His meeting with Dan Ervin of Varius to discuss setting up a ShakeAlert pilot study.
- Brought to the attention to the Board that the City of Buren is considering adopting a Water and Sewer District franchise fee of 6%.

**9. Attorney's Comments and Reports:**

No Comments or Reports.

**10. Commissioner's Comments or Reports:**

No Comments or Reports.

**11. Executive Session:**

An Executive Session was called to order to discuss actual and potential litigation pursuant to RCW 42.30.110(1)(i). The Executive Session began at 7:25 p.m. At 7:45 p.m., the Executive Session was extended for 2 additional minutes. The Executive Session ended at 7:47 p.m.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	-	November 20 <sup>th</sup> , 2018 @ 6:30 p.m. December 4 <sup>th</sup> , 2018 @ 6:30 p.m. December 18 <sup>th</sup> , 2018 @ 6:30 p.m.
-------------------------	---	---

**13. Adjournment:**

The meeting was ended at 7:57 p.m.

**Attest:**

\_\_\_\_\_

William Tracy	___ Approve
President and Commissioner	___ Oppose

---

**Scott Hilsen**

\_\_\_ Approve

Vice-President and Commissioner

\_\_\_ Oppose

---

**Suzy Genzale**

\_\_\_ Approve

Secretary and Commissioner

\_\_\_ Oppose