



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Scott Hilsen – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt (*Absent*)

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree

General Manager:

Ron Hall

November 20th, 2018

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

No changes or additions to the agenda.

4. Written Communications:

No written communication.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the November 6th, 2018 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 18.1119 through 18.1176 in the total amount of \$489,459.396.
- Construction voucher number 18.0102 through 18.0103 in the total amount of \$7,359.00.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Tracy and unanimously approved.

7. Business Agenda:

Ken Nilsen updated the Board on PACE's design for Pump Station #18 and attending a meeting at Mrs. Sitterley's home.

Cameron Ochiltree updated the Board on the status of the Salmon Creek Solids Handling project and the Beverly Park District Extension.

Hall presented the 2019 engineering roster submittals. Hall shared that he is satisfied with the services provided by both PACE and BHC. In addition, the majority of projects scheduled for 2019 have already been assigned to PACE and BHC. Hall requested again to keep both firms on the District's Engineering Roster and to not add any additional firms at this time. After brief discussion, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

Hall updated the Board on the following:

- Status of the Sitterley claim.
- That there was an accidental boring through Pump Station #18 forcemain. Staff had made the necessary repairs and that the DOE had been contacted.

9. Attorney's Comments and Reports:

No comments or reports.

10. Commissioner's Comments or Reports:

Commissioner Genzale reported on her attending the WASWD Section IV meeting.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings - December 4th, 2018 @ 6:30 p.m.
December 18th, 2018 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:33 p.m.

Attest:

William Tracy ___ Approve
President and Commissioner ___ Oppose

Scott Hilsen ___ Approve
Vice-President and Commissioner ___ Oppose

Suzy Genzale ___ Approve
Secretary and Commissioner ___ Oppose