



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Susan Genzale– Vice President
Scott Hilsen – Secretary

Consulting Attorney:

Eric C. Frimodt (*Absent*)

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree

General Manager:

Ron Hall

January 8th, 2019

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Mr. Steve Barrett and Mr. Abiu Lima where also in attendance.

3. Changes or Additions to the Agenda:

Request from Mr. Barrett
Approve the SCP WTP Improvement Project – Construction Support Proposals.

4. Written Communications:

The Board reviewed a letter received from Mr. John Osterberg, requesting a three year refund of sewer service payment for the accessory dwelling unit on his property. After lengthy discussion, Commissioner Tracy requested to postpone any decision until after reviewing the initial resolutions setting policy on back-billing, M/S/P unanimously approving the request.

5. Public Comment

Mr. Steve Barrett's mother lives within the Beverly Park District Extension and he requested that the newly installed sewer line on 116th be ran an additional 120 feet and an additional second stub to his mother's property be installed. Mr. Barrett stated that he will own the property someday and wants to subdivide the land. Hall stated that the newly installed sewer line was a dead-end line and it provided sewer service to his mother's property and potentially those properties to the North of

the property, and that installing an additional 120 feet and manhole would cost the District approximately \$25,000.00. In addition, the contractor had demobilized and the only work remaining was restoration and asphalt work.

Mr. Abiu Lima has a home within the Beverly Park District Extension and stated that he had a failed septic system and requested to connect to the sewer system before the end of January. Mr. Lima stated that the project has taken longer than expected, and that he was having hardship paying the mortgage on the home and rent on another home because he and his family have been unable to live in the home with the failed septic system. Hall stated that because the project is incomplete, that he does not know exactly what the Local Facility Charges will be. Hall also stated that he had spoken to Mr. Lima earlier in the evening about the situation and that Mr. Lima was willing to sign the installment payment agreement with a range of final Local Facility Charges. Hall then stated that he could have the District's attorney, Eric Frimodt, draft the agreement that would include this language and recommended to the Board to let Mr. Lima connect before project final completion. After brief discussion, M/S/P unanimously approving the request.

6. Consent Agenda:

- Approval of the Minutes for the December 18th, 2018 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 19.0001 through 19.0064 in the total amount of \$302,327.27.
 - Construction voucher numbers 19.0001 through 19.0005 in the total amount of \$714,956.84.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Hall inquired from the Commissioners on who would be attending the 2019 Commissioners Workshop on Saturday, January 26th. All three Commissioners expressed interest in attending the Workshop and requested to have staff notify WASWD that they will all be attending.

Hall also inquired from the Commissioners on who will be attending the April 17th – 19th Spring WASWD Conference at Skamania. All three Commissioners expressed interest in attending the Conference. Hall stated that he will have staff register them for the conference and make the necessary reservations.

Hall stated that after staff had negotiated with the consultants, that he was comfortable with the necessary proposals and requested approval for the Salmon Creek Solids Handling Project –

Construction Support Proposals from BHC Engineering in the amount of \$673,700.00, Landau Associates in the amount of \$180,749.00 and Materials Testing and Consulting, Inc. in the amount of \$44,326.00, for a total of \$898,775.00. After lengthy discussion, M/S/P unanimously approving the request, but that the BHC proposal would need to add language in that their proposal would include - to not exceed the \$673,700.00.

Hall presented a memo prepared by staff outlining the costs of the Washington Paid Family & Medical Leave program. After lengthy discussion, M/S/P unanimously directing Hall to prepare and present a MOU to the Union stating that the District will cover 100% of the cost, but any further increases will need to be negotiated.

Hall requested approval for Resolution 2019-01-01, establishing a sewer service duplicate bill fee of \$1.00 that had been approved at the December 4th, 2018 meeting. After lengthy discussion, M/S/P unanimously approving the request.

Hall requested approval for Pay Request #1 for work performed on the Salmon Creek Solids Handling project by Prospect Construction in the amount of \$240,510.84. After brief discussion, M/S/P unanimously approving the request.

Commissioner Tracy requested reconsideration of Resolution 2018-12-03, adjusting the street light monthly billing. Commissioner Tracy was concerned with the sharp increase in the street light bill. Hall stated that the adjustment was a reflection of the actual bill received from Seattle City Light and it was necessary to cover what was being billed from them. After lengthy discussion, M/S/P unanimously decided to table to discussion until additional information can be collected in “smoothing” out the sharp increases and decreases from Seattle City Light.

Hall presented his first draft of the Meeting Room Use Policy and Meeting Room Use Agreement to the Board for their review and comment. After lengthy discussion, the Board gave Hall further direction in modifying the language of the Meeting Room Use Policy. Hall will modify the agreement to include the Commissioners comments and present a second draft to the Board at the next meeting.

8. Manager’s Comments or Reports:

Hall reported on the following:

- That he and other water and sewer Districts will be meeting with the City of Burien to discuss franchise agreements and imposed utility tax.
- Union negotiations will begin next week.
- Mediation with Mr. Fish is scheduled for January 31st.
- Hall requested to schedule two “Special” Board meetings to review the proposed 2019 Annual Budget and for his annual report and review. “Special” Board meetings were scheduled for Friday, January 11th, to review the 2019 Annual Budget and Tuesday, January 15th, for the manager’s annual report and review.

9. Attorney’s Comments and Reports:

No Attorney Comments or Reports.

