



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Susan Genzale– Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineers:**

Ken Nilsen (*Absent*)  
Cameron Ochiltree (*Absent*)

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**February 5<sup>th</sup>, 2019**

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

Approve Change Order #1 for the Salmon Creek Solids Handling Project.

**4. Written Communications:**

No Written Communication.

**5. Public Comment**

No Public Comment.

**6. Consent Agenda:**

- Approval of the Minutes for the January 22<sup>nd</sup>, 2019 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 19.0129 through 19.0178 in the total amount of \$267,001.99.
- Construction voucher numbers 19.0008 through 19.0012 in the total amount of \$314,814.68.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

**7. Business Agenda:**

Hall requested approval for Pay Request #2 for work performed on the Salmon Creek Solids Handling project by Prospect Construction in the amount of \$692,351.16. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Change Order #1 for the Salmon Creek Solids Handling project by Prospect Construction in the amount of \$30,844.00. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

Hall requested to set up "Special" Board meetings every four to six weeks (as needed) for the purpose of thoroughly updating the Board on the status of the Salmon Creek Solids Handling Project. The Board requested that these meetings be scheduled on Thursday mornings at 8:00 a.m.

**9. Attorney's Comments and Reports:**

No Attorney Comments or Reports.

**10. Commissioner's Comments or Reports:**

No Commissioner Comments or Reports.

**11. Executive Session:**

The Executive Session to discuss pending litigation began at 6:55 pm (for the announced time of 20 minutes) and was extended for 15 additional minutes at 7:15 p.m. The Executive Session ended at 7:27 pm.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings -

February 19<sup>th</sup>, 201 @ 11:30 a.m.  
March 5<sup>th</sup>, 2019 @ 6:30 p.m.  
March 19<sup>th</sup>, 2019 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 7:38 p.m.

**Attest:**

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**William Tracy**  Approve

President and Commissioner  Oppose

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**Suzy Genzale**  Approve

Vice-President and Commissioner  Oppose

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**Scott Hilsen**  Approve

Secretary and Commissioner  Oppose