



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Susan Genzale – Vice President
Scott Hilsen – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree

General Manager:

Ron Hall

April 16th, 2019

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Katy Isaksen.

3. Changes or Additions to the Agenda:

Added - request to approve Shake Alert pilot study and request to approve Salmon Creek Plant Solids Handling Project CMU wall repair.

4. Written Communications:

No Written Communications.

5. Public Comment:

No Public Comment.

6. Consent Agenda:

- Approval of the Minutes for the April, 2nd & 9th, 2019 Board meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 19.0392 through 19.0427 in the total amount of \$439,206.05
- Construction voucher number 19.0035 through 19.0039 in the total amount of \$645,105.11.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Ken Nilsen updated the Board on PACE's assistance in surveying the 8th Ave. access road to Miller Creek WWTP.

Cameron Ochiltree updated the Board on BHC's status of the Salmon Creek Solids Handling project and the Beverly Park District Extension.

Katy Isaksen presented a memo to the Board for their review, outlining a recommendation to increase the General Facility Charge (GFC). Ms. Isaksen stated that the District hasn't had a GFC increase since 2013. Ms. Isaksen recommended using a cost-of-living CPI-W increase from 2014 thru 2019 until a proper calculation could be performed once the financials were completed. Hall presented Resolution 2019-04-03 increasing the GFC from \$3,402.00 to \$3826.00. After brief discussion, M/S/P unanimously approving the request.

Hall presented the ShakeAlert Scope of Work Pilot Study for the Board's review and approval. Hall reminded the Board that this was the Pilot Study that was presented to the Board at the April 9th, 2019 "Special" Board meeting. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2019-04-02, accepting the Beverly Park District Extension as complete. Hall reminded the Board the asphalt portion of the contract had been removed from the contract as was currently out-to-bid. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for change order #6 of the Salmon Creek Solids Handling project in the amount of \$7,487.00. Hall stated that the change order was three separate items. Change the valve vault hatches to include H2S protection, asbestos abatement including glazing around the old dewatering room windows, and that the fire hydrant needed to be replaced. After brief discussion, M/S/P unanimously approving the request.

Hall brought up for discussion the issue of Local Facility Charges (LFC) for the Beverly Park District Extension. Hall stated that the letter sent out to the residents within the District Extension were quoted a LFC estimate of \$23,012.00. At the completion of the project, the actual LFC cost is \$23,247.00, plus the cost of the asphalt work that will be performed soon. This will bring the total LFC up to an estimated \$27,151.00. Hall stated that the City of Burien and King County are requiring additional asphalt work to be performed above and beyond the original scope of work. The asphalt roadway along 3rd Ave. South was very thin and crumbled once the road was dug up

for sewer pipe installation. Hall also stated that the City of Burien may reimburse the District a small amount of funds for some of the required asphalt work. Hall recommended a reduced LFC for the residents of the District extension. After lengthy discussion, M/S/P unanimously approving the request and setting the Local Facility Charge of \$25,000.00 for each sewer connection. Hall will prepare a Resolution for the next scheduled Board meeting.

Hall and Cameron Ochiltree requested approval to purchase reinforcement steel for the west CMU wall at the Salmon Creek Plant in the amount of \$17,000.00. When BHC reviewed the original 1955 drawings of the Salmon Creek Treatment Plant, it was unknown if the exterior wall was reinforced with rebar, so BHC looked at the building codes for 1955 and the codes indicated that reinforcement steel was required. Upon further inspection during construction, it was found that the entire west wall has no steel support. The requested steel material will be used to build a supporting framework to support the wall and will be hidden inside the sludge truck bay. After brief discussion, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

- No Comments or Reports.

9. Attorney's Comments and Reports:

Attorney Frimodt provided the Board with a status report on the Fish/District property partition action. Frimodt discussed the Referees' Report regarding the partition in-kind that was issued on April 15, 2019. A general discussion of the partition action followed.

10. Commissioner's Comments or Reports:

Commissioner Tracy reported on a presentation workshop he will be attending on March 7th, 2019 to discuss using drones for disasters.

Commissioner Hilsen inquired on the status of the construction photo copying drives the District purchased. Hall stated that Ms. Beutz was out of town on vacation and will have a report back to him at the next scheduled Board meeting.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

May 7th, 2019 @ 6:30 p.m.
May 21st, 2019 @ 6:30 p.m.
June 4th, 2019 @ 12:00 p.m.
June 18th, 2019 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:58 p.m.

Attest:

William Tracy ___Approve
President and Commissioner ___Oppose

Suzy Genzale ___Approve
Vice-President and Commissioner ___Oppose

Scott Hilsen ___Approve
Secretary and Commissioner ___Oppose