



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Susan Genzale– Vice President
Scott Hilsen – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen (*Absent*)
Cameron Ochiltree

General Manager:

Ron Hall

May 7th, 2019

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Ms. Lynda Johanson & Ms. Carolyn Kistner.

3. Changes or Additions to the Agenda:

Added an Executive Session.

4. Written Communications:

The District received a thank you card from Ms. Rachael Brown of Seattle University, stating – “Thank you for your time and for opening the new District Office to the public. As a rate payer, it was very refreshing to see such transparency while also meeting employees who clearly love their work and their employer!”

5. Public Comment

Ms. Lynda Johanson shared with the Board that she lives within the new Beverly Park District Extension on 3rd Ave. South and was informed by the District that she would have a sewer stub to her property. Unfortunately, because her neighbor was unwilling to allow the District, or Ms. Johanson to install a stub on Ms. Johanson's access easement, the District could not install the sewer line to serve approximately 5 properties. Ms. Johanson stating that her septic tank is failing and she needed sewer service very soon. Hall suggested installing a Tee onto the stub running to the edge of the easement, then to her property line. Hall also suggested that the District could have

this stub installed in the next couple of weeks, and also recommended to the Board for the District to cover the construction cost up to Ms. Johanson's property line. After brief discussion, M/S/P unanimously approving the Hall's suggestion.

6. Consent Agenda:

- Approval of the Minutes for the April 13th & 16th, 2019 Board meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 19.0428 through 19.0482 in the total amount of \$341,303.41.
 - Construction voucher numbers 19.0040 through 19.0049 in the total amount of \$1,085,993.70.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Hall requested approval for Change Order #06 for worked performed by Pease & Sons on the Administrative and Maintenance Facility in the amount of \$241,130.67. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Pay Estimate #05 for work performed by Prospect Construction at the Salmon Creek Solids Handling Project in the amount of \$792,270.60. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for the Quality Controls Corporation invoice in the amount of \$236,463.71. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval to award the Beverly Park District Extension asphalt work to Superior Asphalt in the amount of \$327,451.30. After brief discussion, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

Hall reported on the following:

- Requested to set up a "Special" Board Meeting to review the District's 2018 financials. After brief discussion, M/S/P unanimously approving June 14th @ 6:30 p.m. for the "Special" Meeting.
- That Cody Clark had resigned and had taken a position with the City of Redmond. Hall requested authorization to advertise for an entry level Sewer Department worker. After brief discussion, M/S/P unanimously approving the request.

- Hall informed Commissioner Hilsen that the hard drives for the Salmon Creek Solids Handling Project photos had arrived. Commissioner Hilsen request Hall to have Kris Beutz contact him to discuss how he would like to see them configured and monitored.

9. Attorney’s Comments and Reports:

Attorney Frimodt provided a report on the outcome of the partition trial involving the Fish/SWSSD property. Frimodt advised the Board that a more detailed discussion would be appropriate for executive session later in the meeting.

10. Commissioner’s Comments or Reports:

Commissioner Tracy reported on his attendance to the Critical Infrastructure Reentry and Situational Awareness Workshop. Commissioner Tracy also informed the Board that there is a Long Term Power Outage Workshop scheduled for May 23rd, 2019.

Commissioner Hilsen inquired on the status of the District Sign improvements in front of the new Administration and Maintenance Facility. Commissioner Hilsen stated that if the sign maker could not complete the project by the end of the month, he would like a different company to make and install the sign.

11. Executive Session:

At 7:53 p.m. the Executive Session was called to order to discuss actual litigation pursuant to RCW 42.30.110(1)(i). The announced time for length of an Executive Session was 20 minutes. The Executive Session ended at 8:13 pm.

12. Set the next Public Meeting, Dates and Times:

Commissioner’s Meetings	-	May 14 th , 2019 @ 6:30 p.m. “ <i>Special</i> ”
		May 21 st , 2019 @ 6:30 p.m.
		June 4 th , 2019 @ 6:30 p.m.
		June 18 th , 2019 @ 6:30 p.m.
		July 2 nd , 2019 @ 6:30 p.m.
		July 16 th , 2019 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 8:16 p.m.

Attest:

William Tracy

___Approve

President and Commissioner

___Oppose

Suzy Genzale

___Approve

Vice-President and Commissioner

___Oppose

Scott Hilsen

___Approve

Secretary and Commissioner

___Oppose