



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Susan Genzale – Vice President
Scott Hilsen – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen (*Absent*)
Cameron Ochiltree

General Manager:

Ron Hall

May 21st, 2019

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Added approve Contract Change Order #8 to the Salmon Creek Solids Handling Project and added an Executive Session.

4. Written Communications:

No Written Communications.

5. Public Comment:

No Public Comment.

6. Consent Agenda:

- Approval of the Minutes for the May, 7th & 14th, 2019 Board meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 19.0483 through 19.0534 in the total amount of \$422,277.69.
- Construction voucher number 19.0050 through 19.0051 in the total amount of \$239,754.81.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Hall updated the Board on PACE's status of the Pump Station #18 design.

Cameron Ochiltree updated the Board on BHC's status of the Salmon Creek Solids Handling Project.

Hall requested approval for Contract Change Order #7 for the Salmon Creek WWTP Solids Handling Project in the increase amount of \$59,117.00. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Contract Change Order #8 for the Salmon Creek WWTP Solids Handling Project in the increase amount of \$104,829.00. After brief discussion, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

- The District only received one bid for the District Office rain garden landscaping modifications in the amount of \$118,745.00. Hall stated that he decided not to award the project and will be looking at the work being performed internally.
- The District received a bid for \$63,000.00 to install a short stub to Ms. Johanson's property. With such a high bid for the minimal amount of work being performed, staff is going out for competitive bid and will keep Ms. Johanson up to date on the status of the stub installation.
- Hall signed the ShakeAlert contract and will be coordinating a kick-off meeting in mid-June.
- Hall provided an update on the status of the District Office sign.
- The District is having difficulty finding a janitorial service that is willing to pay it's employees a prevailing wage. Hall will look into hiring a part time employee.
- Reminded the Board that he has set up required Harassment Awareness Training for all District employees scheduled for June 13th & 20th.
- Hall provided a spreadsheet showing energy and cost savings of the District Administrative Office & Maintenance Facility's solar power system.

9. Attorney's Comments and Reports:

Attorney Frimodt provided a report on the status of the King County Franchise Ordinance appeal before the Washington Supreme Court. In addition, Attorney Frimodt reported on the status of the Fish Partition matter, and the fact that Brett Fish had filed a motion of reconsideration of the trial court's decision. A general discussion followed.

10. Commissioner's Comments or Reports:

Commissioner Genzale reported on her attendance of the WASWD Section #4 meeting.

11. Executive Session:

At approximately 7:30 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to review the performance of public employees pursuant to RCW 42.30.110(1)(g). The initial estimate of the length of the Executive Session was 20 minutes. The Executive Session concluded at 7:38 p.m.

12. Business Agenda:

Hall provided a comprehensive supervisor salary survey of other local District's and Cities. Hall recommended a salary adjustment for all five District supervisor positions. After brief discussion, M/S/P unanimously approving the request.

13. Set the next Public Meeting, Dates and Times:

May 30th, 2019 @ 6:30 p.m. "*Special*"
June 4th, 2019 @ 6:30 p.m.
June 18th, 2019 @ 6:30 p.m.
July 2nd, 2019 @ 12:00 p.m.
July 16th, 2019 @ 6:30 p.m.

14. Adjournment:

The meeting was ended at 7:41 p.m.

Attest:

William Tracy

Approve

President and Commissioner

Oppose

Suzy Genzale

Approve

Vice-President and Commissioner

Oppose

Scott Hilsen

Approve

Secretary and Commissioner

Oppose