

RESOLUTION NO. 2011-16

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF SOUTHWEST
SUBURBAN SEWER DISTRICT, KING COUNTY, WASHINGTON,
AUTHORIZING THE ISSUANCE OF WARRANTS AND ELECTRONIC
TRANSACTIONS PRIOR TO BOARD OF COMMISSIONER'S APPROVAL.**

WHEREAS, there may be circumstances when the Board of Commissioners does not meet prior to a day in which they would need to approve vouchers for the District's warrants and claims; and

WHEREAS, there is a need by the District to process warrants and electronic payments in a timely and consistent manner; and

WHEREAS, it would be of financial benefit to appoint Auditing Officers to certify the voucher approval document for the correct and certified submission of vouchers to the King County Finance Office without awaiting a Commissioners Meeting to authorize specific payments; and

WHEREAS, RCW 42.243180 authorizes the issuance of warrants before approval of the vouchers by the Board of Commissioners in order to expedite the payment of claims; and

WHEREAS, District policy establishes the necessary purchasing and disbursing procedures that implements effective internal control for issuance of warrants and claims as required by RCW 42.24.180;

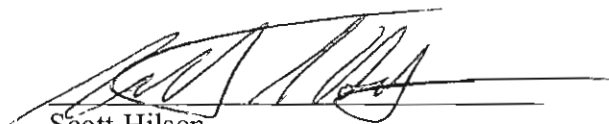
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Southwest Suburban Sewer District, King County, Washington, does hereby authorize the Auditing Officer (s), Ronald D. Hall or Sandra M. Goulet, to submit warrants and claims for payment and disbursement in accordance with District policy prior to the Board taking action to approve said claims.

ADOPTED by the Board of Commissioners of Southwest Suburban Sewer District, King County, Washington, at a regular meeting thereof held this 13th day of December, 2011.

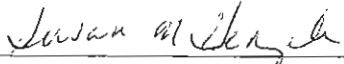
SOUTHWEST SUBURBAN SEWER DISTRICT
KING COUNTY, WASHINGTON

Individual Commissioners
Vote on Resolution

In Favor of:
Opposed:
Abstained:

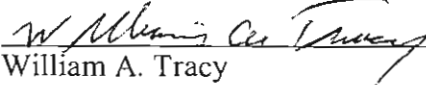

Scott Hilsen
President and Commissioner

In Favor of: _____
Opposed: _____
Abstained: _____



Susan Genzale
Vice President and Commissioner

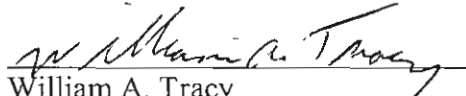
In Favor of: _____
Opposed: _____
Abstained: _____



William A. Tracy
Secretary and Commissioner

CERTIFICATE

I, William A. Tracy, Secretary of the Board of Commissioners of Southwest Suburban Sewer District, King County, Washington, **DO HEREBY CERTIFY** that the foregoing resolution is a true and correct copy of Resolution **2011-16** of said Board, duly adopted at a regular meeting thereof held the 13th day of December, 2011, signed by the members of such Board in attendance at such meeting and attested by myself in authentication of such adoption.



William A. Tracy
Secretary of the Board of Commissioners
Southwest Suburban Sewer District

**AUTHORIZED SIGNATURES DISTRICT / AGENCY
FOR WHICH KING COUNTY, AS TREASURER, ISSUES WARRANTS**

District/Agency Fund Number 11 555 0010/11 555 3010 Effective Date January 1, 2012
 District or Agency Name Southwest Suburban Sewer District
 Address 431 S.W. Ambaum Boulevard
 City, State, Zip Burien, WA 98166
 General Telephone Number 206 244 9575 Fax Number 206 433 8546

Auditing Officer

The following persons are authorized to sign and/or prepare vouchers as **auditing officers (designate by checking boxes to left), preparer, receiving certifier, finance person, office manager, or are other informational contact persons:**

	Name	Title	Telephone	Email Address
<input type="checkbox"/>	<u><i>R.D. Hall</i></u>			
<input checked="" type="checkbox"/>	<u>Ronald D. Hall</u>	<u>General Manager</u>	<u>206 244 9575</u>	<u>ronh@swssd.com</u>
<input type="checkbox"/>	<u><i>Sandra M. Goulet</i></u>			
<input checked="" type="checkbox"/>	<u>Sandra M. Goulet</u>	<u>Administrative Secretary</u>	<u>206 244 9575</u>	<u>sandy@swssd.com</u>
<input type="checkbox"/>	Sign _____			
<input type="checkbox"/>	Print _____			
<input type="checkbox"/>	Sign _____			
<input type="checkbox"/>	Print _____			
<input type="checkbox"/>	Sign _____			
<input type="checkbox"/>	Print _____			

The following persons are authorized to sign for **Payment Certification** as per RCW 42.24.080 and other respective agency RCWs as a member of the Board, Commission, or Council:

Number of Signatures Required: N/A Majority/Quorum All Board Members Auditing Officer (designate by checking boxes on left side)
 (check all that apply)

	Name	Title	Telephone	Restriction
<input type="checkbox"/>	Sign _____			
<input type="checkbox"/>	Print _____			
<input type="checkbox"/>	Sign _____			
<input type="checkbox"/>	Print _____			
<input type="checkbox"/>	Sign _____			
<input type="checkbox"/>	Print _____			
<input type="checkbox"/>	Sign _____			
<input type="checkbox"/>	Print _____			
<input type="checkbox"/>	Sign _____			
<input type="checkbox"/>	Print _____			

Signature of Authorizer: *Scott Hilsen*
 Print Name: Scott Hilsen
 Title of Authorizer: President, Board of Commissioners
Normally Chairman of the governing Board/Commission/Council

Please return form to King County Finance
 Attn. Trust & Agency
 401 5th Ave, Room 323
 Seattle, WA 98104

Contact Telephone: 206-263-9284
 Email Address: AP.ARMS@kingcounty.gov