



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen – President
Vacant – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

January 18th, 2011

1. **Call to Order:**

Commissioner Hilsen called the meeting to order at 6:30 p.m.

Also in Attendance:

Ken Nilsen, Erik Waligorski, Suzy Genzale, Jenna Genzale & Margaret Evans.

2. **Changes or Additions to the Agenda:**

- (a) Discussion on SPU flow monitoring options. (b) Approve mainline repair at 18023 Des Moines Way South. (c) Approve emergency sewer line installation along Indian Trail for 16703 Maplewild Ave. SW.

3. **Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

4. **Written Communications:**

None.

5. **Consent Agenda:**

- Approval of the Minutes of the January 4th, 2011 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 11.0051 through 11.0123 in the total amount of \$348,996.13.
 - Construction voucher number 11.0002 in the total amount of \$3,425.21.
 - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
 - Review and Accept King County Investment Report for Previous Month
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

6. Business Agenda:

Waligorski from Rothhill Engineering updated the Board on the Chelsea Park Rehabilitation Project, Phase VI.

Chambers from BHC Consultants updated the Board on the Seahurst Beachline project and the clarifier improvements for both Miller Creek and Salmon Creek WWTP's.

Nilsen from Pace Engineering updated the Board on the Maplewild Emergency Repairs.

Hall presented a memo prepared by staff outlining the total number of potential connections remaining within District ULID's, District Extensions and Developer Extensions within our corporate boundaries.

Hall presented a memo prepared by staff outlining the annual compost sold from 2005 through 2010.

Hall requested authorization from the Board for District staff to attend local and national conferences. After brief discussion, M/S/P unanimously approved the request.

Hall requested authorization for Peterson Sullivan to continue providing financial statement review for 2011. After brief discussion, M/S/P unanimously approved the request.

Chamber and Hall requested authorization to present a corrective approach to the overflows along 30th Avenue SW and Seola Beach Drive. After lengthy discussion, M/S/P unanimously approved the request.

Hall requested authorization for a mainline repair at 18023 Des Moines Way South by Buno Construction in the amount of \$38,130.00. Hall stated that staff had located the pipe separations this past summer and thought that the mainline would be okay until 2011. Hall stated that he did

not feel the repair was an emergency so he chose to postpone the project until early 2011 when the cost of the repair could be budgeted. After brief discussion, M/S/P unanimously approved the request.

Hall requested authorization for an emergency repair/installation for a sewer line along Indian Trail at 16703 Maplewild Ave. SW in the amount of approximately \$25,000.00. Hall stated that during the 2010 November storm a sewer stub and two side sewers were damaged caused by the large waves at high tide which eroded the embankment. The storm also pushed a home off its foundation. After brief discussion, M/S/P unanimously approved the Declaration of Emergency.

7. **Commissioner's Comments or Reports:**

Commissioner Tracy commented on the compliments he received regarding the WASWD Emergency Management Committee meeting, and comments from the GMAC on considerations for urban services.

Commissioner Scott Hilsen commented on a meeting he will be attending with staff at NW Computers Solutions in reference to a partial audit they performed. Commissioner Hilsen also commented on his research on back-up solutions and anti-virus updates.

8. **Manager's Comments or Reports:**

Hall updated the Board on the following:

- Hall was contacted by Mr. Howard Call who wishes to purchase an easement through the YMCA property.
- Hall was also contacted by Stan Carey who wishes for the District to purchase a sewer system he had installed in the 90's.
- Status of the data continuity and disaster recover solutions staff has been researching.
- Applicant status of the open commissioner position.
- Do to the extreme high flows caused by heavy rains; Miller Creek Wastewater Treatment Plant violated its permit for the first time in several years.
- Gave a presentation of the backflow valves the District will be installing for some District customers.

9. **Public Comment:**

Suzy Genzale asked a couple of questions about the responsibilities of the Commissioner position.

10. Executive Session:

At approximately 9:11 p.m., Commissioner Hilsen indicated that the Board would be moving into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss a deposition subpoena the District had received.

The initial estimate of the length of the Executive Session was 10 minutes. The Executive Session concluded at 9:17 p.m.

11. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

January 28th, 2011 at 4:00 p.m. (*Special – Executive Meeting*)

February 1st, 2011 at 6:00 p.m.

February 8th, 2011 at 6:00 p.m. (*Special – Board Interview Meeting*)

February, 15th, 2011 at 6:30 p.m.

February 22nd, 2011 at 6:00 p.m. (*Special – Board Interview Meeting*)

March 1st, 2011 at 6:00 p.m.

March 15th, 2011 at 6:30 p.m.

Adjournment:

The meeting was ended at 9:17 p.m.

Attest:

Scott Hilsen

___Approve

President and Commissioner

___Oppose

Vacant

___Approve

Vice-President and Commissioner

___Oppose

William Tracy

___Approve

Secretary and Commissioner

___Oppose