



Southwest Suburban Sewer District Commissioner's Meeting

"Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen– President
Vacant – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

February 1st, 2011

1. **Call to Order:**

Commissioner Hilsen called the meeting to order at 6:00 p.m.

2. **Also in Attendance:**

Larry Zaragoza, Suzy Genzale and Jenna Genzale.

3. **Changes or Additions to the Agenda:**

Approve Resolution 2011-02 declaring the existence of an emergency relating to Maplewild Avenue SW emergency repairs and waiving the formal bidding requirements of RCW 57.08.050.

Review YMCA Property Scope Statement.

4. **Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

5. **Written Communications:**

None.

6. **Consent Agenda:**

- Approval of the Minutes for the January 18th, 2011 meeting.
 - Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers.
 - Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 11.0124 through 11.0190 in the total amount of \$ 172,020.15.
 - Construction voucher number 11.0003 through 10.0005 in the total amount of \$90,541.12.
-

7. Business Agenda:

Hall requested approval for Resolution 2011-01 amending the District's policy relating to the acceptance of e-check, debit and credit cards, payment by automatic deduction, and applicable charges relating to NSF or declined charges. After brief discussion, M/S/P unanimously approved the request.

Commissioner Hilsen asked Hall to read the names of the District residents that applied for the open Commissioner position. After doing so, Commissioner Tracy made a motion in recommending the follow candidates be interviewed for the position: Robert Edgar, Thomas Evankovich, Susan Genzale, Daniel Johnson, Joseph Lyons and Donald Theiler. After brief discussion, M/S/P unanimously approved the motion.

Hall requested approval for Resolution 2011-02 declaring the existence of an emergency relating to Maplewild Avenue SW emergency repairs and waiving the formal bidding requirements of RCW 57.08.050. After brief discussion, M/S/P unanimously approved the request.

Hall submitted a YMCA Property Scope Statement prepared by staff for the Boards review.

Hall presented a draft list of Commissioner position interview questions for the Boards review. After brief discussion, M/S/P unanimously approved the interview questions with minor changes.

8. Commissioner's Comments or Reports:

Commissioner Tracy commented on the Commissioners Workshop he attended sponsored by Enduris. Commissioner Tracy also presented a 2011 Bronze Award the District and Roth Hill Engineering received from ACEC for the Chelsea Park Sewer Rehabilitation Project.

Commissioner Hilsen commented on a meeting he attended with District staff for a presentation from NW Computer Solutions on different network and server backup options.

9. Attorney's Comments and Reports:

Attorney Frimodt provided the Board with an update on several matters he had been working on, including the Seahurst project, the deposition of Bill Stephani in connection with a private personal injury lawsuit involving a District employee, the Doan collection matter and the Semingson interpleader action.

10. Manager's Comments or Reports:

Hall updated the Board on the status of SPU negotiations.

11. Public Comment:

Suzy Genzale thanked Ron Hall for taking the time to give her a tour of the two treatment plants. Stating it was informative and educational. Mrs. Genzale also thanked the Board for inviting her to participate in an interview for the open Commissioner position.

12. Executive Session:

None.

13. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings	February 8 th , 2011 at 6:00 p.m. (<i>Special – Board Interview Meeting</i>)
	February, 15 th , 2011 at 6:30 p.m.
	February 22 nd , 2011 at 6:00 p.m. (<i>Special – Board Interview Meeting</i>)
	March 1 st , 2011 at 6:00 p.m.
	March 15 th , 2011 at 6:30 p.m.

