



Southwest Suburban Sewer District Commissioner's Meeting

"Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen – President
Vacant – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

February 15th, 2011

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:30 p.m.

Also in Attendance:

Ken Nilsen, Erik Waligorski, Suzy Genzale, Jenna Genzale & Larry Zaragoza.

2. Changes or Additions to the Agenda:

None.

3. Approve Agenda:

After review of the meeting agenda, the Board unanimously approved the agenda.

4. Written Communications:

Letter from Ms. Joanne Vandeway.

5. Consent Agenda:

- Approval of the Minutes of the January 28th, February 1st, & 8th, 2011 meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 11.0191 through 11.0247 in the total amount of \$207,600.27.
 - Construction voucher number 11.0006 through 11.0009 in the total amount of \$36,646.72.
 - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
 - Review and Accept King County Investment Report for Previous Month
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

6. Business Agenda:

Waligorski from Rothhill Engineering updated the Board on the Chelsea Park Rehabilitation Project, Phase VI.

Chambers from BHC Consultants updated the Board on the Seahurst Beachline project and the clarifier improvements for both Miller Creek and Salmon Creek WWTP's.

Nilsen from Pace Engineering updated the Board on the Maplewild Emergency Repairs.

Commissioner Tracy stated - I would like to take this opportunity to thank the six candidates we interviewed for the vacant Commissioner position. The quality was evident throughout the questioning and in their written applications. At that time we announced that a second round of interviewing would be held on February 22nd. Upon the completion of the first round and based on the interactions provided through the interview process as well as the printed qualifications, I propose that we forgo the second round of interviews and appoint Susan Genzale to the Board of Commissioners of the Southwest Suburban Sewer District to serve until such time as an election is held to complete the term of our late and beloved Commissioner, Tony Genzale. Said appointment will be affective upon a swearing-in ceremony set for our March 1st, 2011 meeting. The motion was seconded by Commissioner Hilsen. M/S/P unanimously approved the appointment. The Board then stated that the swearing-in ceremony will be held at the next regular scheduled Board meeting on March 1st, 2011.

Chambers requested approval for the proposed Comprehensive Sewer Plan Update scope and budget. Hall stated that the budget of \$271,031.00 included everything except the financial chapter that will be prepared by Katy Isaksen. After brief discussion, M/S/P unanimously approved the request.

Hall and Chambers brought up for discussion the status of the Seahurst Beach project. Hall stated that the bid opening was held on February 8th. The apparent low bidder was Realm Inc. at \$1,211,459.79; but within 24 hours, Realm removed their bid for reason of a calculation error. The apparent second low bidder was R.L. Alia Company at \$1,216,222.00; but within 24 hours, Alia also removed their bid for reason of a calculation error. The District reviewed the basis of the claimed error and believed it was appropriate under the circumstances and the bid bonds will be returned and not forfeited. The apparent third low bidder was Tri-State Construction at \$1,577,083.78. Chambers stated that he and Hall will be meeting with Tri-State to assure the contractor understands the depth of the project and he will also perform background and reference checks.

Hall requested approval for the adjusted engineering scope for the Clarifier Improvements project in the amount of \$40,000.00 to \$50,000.00. After brief discussion, M/S/P unanimously approved the request.

7. Commissioner's Comments or Reports:

Commissioner Tracy commented on the WASWD By-Laws Committee.

8. Attorney's Comments or Reports

None.

9. Manager's Comments or Reports:

None.

10. Public Comment:

In reference to the Seahurst Beach project, Suzy Genzale asked a couple of questions concerning bid bonds.

11. Executive Session:

At approximately 7:40 p.m., Commissioner Hilsen indicated that the Board would be moving into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss a Union Grievance filed; complaints against a public officer or employee, and to discuss with legal counsel potential litigation and legal risks of a proposed action or current practice.

The initial estimate of the length of the Executive Session was 30 minutes. The Executive Session was subsequently extended for an additional 50 minutes without a formal public

