



# Southwest Suburban Sewer District Commissioner's Meeting

*"Dedicated to preserve the purity of your environment."*

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**Commissioners:**

Scott Hilsen – President  
Susan Genzale – Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers (*Absent*)

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## July 12<sup>th</sup>, 2011

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1. **Call to Order:**

Commissioner Hilsen called the meeting to order at 6:02 p.m.

2. **Also in Attendance:**

Ms. Chestien Edgar & Larry Zaragoza.

3. **Changes or Additions to the Agenda:**

None

4. **Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

5. **Written Communications:**

Trenchless Technology magazine article interviewing Commissioner Bill Tracy.

Water Environment & Technology magazine article on the Miller Creek Treatment Plant Trunk Line Rehabilitation Project from Ken Nilsen & Peter Sanchez.

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6. **Consent Agenda:**

- Approval of the Minutes for the June 21<sup>st</sup>, 2011 meeting.
    - Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers.
    - Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
      - Maintenance voucher numbers 11.0801 through 11.0848 in the total amount of \$134,548.30
      - Construction voucher number 11.0034 through 10.0037 in the total amount of \$215,974.47.
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#### **7. Public Comment:**

Ms. Chestien Edgar requested that the Board allow a flyer to be inserted into the monthly sewer bill reminding people of the impact on receiving waters from lawn fertilizers, automobile washing soaps, etc. Ms. Edgar lives on Lake Burien and the storm water entering the lake is causing algae blooms. Hall stated that there would be no additional costs to the district if the flyer did not have to be cut or folded. After lengthy discussion, The Board requested that once written that Ms. Edgar presents the Flyer to the General Manager for his and the Board of Commissioner's review.

#### **8. Business Agenda:**

Hall requested approval for Resolution 2011-06 Limiting Commissioner Compensation in Situations Where a Commissioner Holds the Office for Two or More Special Purpose Districts. After brief discussion, M/S/P unanimously approved the request.

Hall presented a letter and proposal from Diane Pottinger of CHS Engineers requesting the District to participate in an open house with seven other Districts. After lengthy discussion, the Board directed Hall to contact Ms. Pottinger and request a proposal to set up an open house just for our District.

#### **9. Manager's Comments or Reports:**

Hall updated the Board on the following:

- Presented an IT department status report.
- That he had met with Steve Sandelius to discuss the 2012 budget and the new general ledger numbers.
- Burglary at the SWAMP.
- Status of the SOQ's for the architectural design of the new maintenance and administration building.
- Presented photographs from Mr. Brett Fish of a police apprehension after hours at the Miller Creek Treatment Plant.
- That Laura Gallez will be hosting an Emergency Preparedness round table at the

Fall WASWD Conference.

- Effective July 1<sup>st</sup>, the new mileage reimbursement has been set at \$0.555.

## **10. Attorney's Comments and Reports:**

Attorney Frimodt provided the Board with a status report about the Semingson interpleader action. Frimodt advised that Bank of America was now asserting a right to the funds on deposit with the court.

### **1. Commissioner's Comments or Reports:**

Commissioner Tracy commented on RWQC meeting comments concerning Lake Garret and the potential erection of a TAFT building and the replacement of the grass field with astro-turf at Cascade Jr. High School.

Commissioner Genzale commented on National Water Company side sewer insurance and that they will be slip lining her side sewer that she has had years of problems with. Commissioner Genzale invited the Board and Manager to watch the slip lining process.

Commissioner Hilsen requested status on the new server performance test, SOP's and establishing an updating schedule. Hall stated that it was in the works and will be completed soon.

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### **2. Executive Session:**

At approximately 8:01 p.m., Commissioner Hilsen indicated that the Board would be moving into an Executive Session. Hilsen announced that the purpose of the Executive Session would be to discuss to review the performance of public employees pursuant to RCW 42.30.110(1)(g). The initial estimate of the length of the Executive Session was 45 minutes. The Executive Session was subsequently extended for an additional 45 minutes without a formal public announcement as no members of the public were in attendance at the meeting at that time. The Executive Session concluded at 9:30 p.m.

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### **3. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	July 26 <sup>th</sup> , 2011 @ 6:00 p.m.
	August 9 <sup>th</sup> , 2011 @ 6:00 p.m.
	August 30 <sup>th</sup> , 2011 @ 6:00 p.m.
	September 6 <sup>th</sup> , 2011 @ 6:00 p.m.
	September 20 <sup>th</sup> , 2011 @ 6:00 p.m.

