



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

## **Commissioners:**

Scott Hilsen – President  
Susan Genzale – Vice President  
William Tracy – Secretary (*Absent*)

## **General Manager:**

Ron Hall

## **Consulting Attorney:**

Eric C. Frimodt (*Absent*)

## **Consulting Engineer:**

Craig Chambers (*Absent*)

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## July 26<sup>th</sup>, 2011

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### **1. Call to Order:**

Commissioner Hilsen called the meeting to order at 6:02 p.m.

### **Also in Attendance:**

Ken Nilsen and Larry Zaragoza.

### **2. Changes or Additions to the Agenda:**

Approve Resolution 2011 - 08 Chelsea Park Phase VI as substantially complete.  
Engineers Status Reports.

### **3. Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

### **4. Written Communications:**

None.

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### **5. Consent Agenda:**

- Approval of the Minutes of the July 12<sup>th</sup>, 2011 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 11.0849 through 11.0919 in the total amount of \$325,264.66.
  - Construction voucher number 11.0038 through 11.0039 in the total amount of \$20,944.34.
  - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
  - Review and Accept King County Investment Report for Previous Month.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

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## **6. Business Agenda:**

Nilsen from Pace Engineering updated the Board on the status of the Salmon Creek WWTP slide above the primary clarifiers. Because of the need to clean up the dirt and debris before the end of the summer, Nilsen requested that the Board of Commissioners declare the slide an emergency. Declaring an emergency would expedite the permitting process. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for Resolution 2011-07 accepting Greenbridge, Phase V – Developer Extension as substantially complete. After brief discussion, the Board decided to table the Resolution until the next Board meeting so that Commissioner Tracy will have an opportunity for input.

Hall requested approval for Resolution 2011 - 08 Chelsea Park Phase VI as substantially complete. After brief discussion, M/S/P unanimously approved the request.

## **7. Manager's Comments or Reports:**

Hall updated the Board on the following:

- The District received nine SOQ's for the new Administrative and Sewer Maintenance Buildings.
- The District received more than 45 application/ resumes' for the vacant maintenance mechanic position.
- Handed out an IT status report for the Boards review.
- Hall's meeting with Annette Sommer from Seattle Northwest Securities to discuss issuing bonds for the primary clarifier project.

Hall also handed out a proposal from Diane Pottinger of CHS Engineers outlining a proposal for setting up a Legislative/Governmental Open House in the amount of \$3995.00. After brief discussion, M/S/P unanimously approved the proposal.

**8. Attorney's Comments or Reports:**

None.

**9. Commissioner's Comments or Reports:**

Commissioner Genzale commented on her and Commissioner Hilsen's participation in the White Center Parade, and how enjoyable it was to meet some of the residents of White Center.

Commissioner Hilsen requested that the older network switch be replaced and that prior to being replaced, that District staff send him information on the recommended switch for his input.

**10. Public Comment:**

None.

**11. Executive Session:**

None.

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**12. Set the next Public Meeting, Dates and Times:**

**Commissioner's Meetings:**

August 9<sup>th</sup>, 2011 @ 6:00 p.m.

August 30<sup>th</sup>, 2011 @ 6:00 p.m.

September 6<sup>th</sup>, 2011 @ 6:00 p.m.

September 20<sup>th</sup>, 2011 @ 6:00 p.m.

**Adjournment:**

The meeting was ended at 6:45 p.m.

**Attest:**

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**Scott Hilsen**                            \_\_\_ Approve

President and Commissioner        \_\_\_ Oppose

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**Susan Genzale**                        \_\_\_ Approve

Vice-President and Commissioner   \_\_\_ Oppose

\_\_\_ (Absent) \_\_\_\_\_

**William Tracy**                        \_\_\_ Approve

Secretary and Commissioner        \_\_\_ Oppose