



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Susan Genzale– Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## March 4<sup>th</sup>, 2014

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:37 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

Removed Brett Lane of Laser Underground, wishes to speak to the Board about the 152<sup>nd</sup> alleyway project from the Business Agenda.

Add discuss the performance of public employees pursuant to RCW 42.30.110(1)(g) to the Executive Session.

**4. Written Communications:**

No written communication.

**5. Public Comment**

No public comment.

**6. Consent Agenda:**

- Approval of the Minutes for the February 18<sup>th</sup>, 2014 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Approval of the Certification & Satisfaction of Liens.
- Review & Approve the November Investment Report.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 14.0245 through 14.0302 in the total amount of \$181,970.54.
  - Construction voucher number 14.0027 through 14.0038 in the total amount of \$307,042.15.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

**7. Business Agenda:**

Craig Chambers of BHC Consultants requested approval for additional funds in the amount of \$183,990.00 for necessary various tasks in reference to the SWAMP. After brief discussion, M/S/P unanimously approving the request.

Eric Frimodt reviewed and explained the “Scope of Bond Counsel Services” from Mark Greenough of Foster Pepper. After brief discussion, M/S/P unanimously approving Ron Hall to sign the agreement.

Hall provided and reviewed information from the Public Employees Benefits Board (PEBB) describing the new tobacco use premium surcharge of \$25.00/month and the new spouse or domestic partner coverage premium surcharge of \$50.00/month. After lengthy discussion, the Board directed Hall to try and set up a meeting with a representative from PEBB.

**8. Manager’s Comments or Reports:**

Hall updated the Board on the status of discussions with Highline School District (HSD). HSD has decided to participate in a 50/50 partnership in installing a District Extension to provide sewer service to Beverly Park Elementary School. Attorney Frimodt is currently working on putting together an interlocal agreement.

The State Auditor will be presenting their exit conference on March 5<sup>th</sup>, 2014 at the District Office. Commissioner Genzale will be attending the meeting.

Hall informed the Board on his meeting with Mr. Craig Knutson (interim Burien City Manager) that he had along with the managers from Valley View Sewer District, #20 Water District, #49 Water District and Highline Water District. The purpose of the meeting was to notify us that the City of Burien is evaluating a potential utility tax to the sewer/water service bills to all customers residing within the Burien City limits.

Hall updated the Board on the meeting he attended at North City Water District with other water/sewer managers within the Puget Sound region to discuss issues facing utility districts.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported that he is working on an interlocal agreement relating to the joint project with Highline School District (HSD) that will provide for a sharing of the costs on a 50/50 basis associated with the new sewer facilities to be constructed that will serve the Beverly Park Elementary School and other properties located in the area. Frimodt indicated that the interlocal agreement would include reimbursement provisions whereby the District will agree to refund to HSD half of any connection charges the District collects over time similar to a developer extension reimbursement process.

Frimodt also reported that The Bank of Washington has accepted the District's settlement offer regarding the unpaid connection charges relating to the Doan property. The Board acknowledged that the District Manager has the authority to sign the Release Agreement once payment is made by the bank.

Finally, Frimodt reported to the Board that he had attended a meeting with District staff, representatives of BHC Engineers and Galen Page on February 26<sup>th</sup> to discuss Phase I of the SWAMP project, and the issues relating to TF Sahli Construction. Frimodt reported to the Board that a meeting has been scheduled with TF Sahli and its attorneys on March 6<sup>th</sup> in order to discuss the project and possible resolution of the matter.

**10. Commissioner's Comments or Reports:**

Commissioner Genzale commented on information she had received from King County, (Department of Natural Resources and Parks) concerning storm water pollution in South Park & Highland Park and the new green stormwater infrastructure.

Commissioner Tracy inquired on the status of the negotiations with SPU. Hall stated that he had recently sent SPU Director, Ray Hoffman a letter requesting a meeting and was still waiting to hear back from him. Hall will follow-up on the letter sent. Commissioner Tracy also requested that the District look into having the District's "Rate Reduction Program" application translated into Spanish and Vietnamese.

**11. Executive Session:**

At approximately 8:15 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to review the performance of public employees pursuant to RCW 42.30.110(1)(g). The initial estimate of the length of the Executive Session was 20 minutes. The Executive Session concluded at 8:31 p.m.

