



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Susan Genzale– Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

March 18th, 2014

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Ken Nilsen & Galen Page

3. Changes or Additions to the Agenda:

No changes or additions.

4. Written Communications:

Hall presented a thank you email from Ms. Marlene Stone for the work performed on her sewer stub from the Inspection Services and Sewer Department staff.

5. Public Comment

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the March 4th, 2014 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 14.0303 through 14.0361 in the total amount of \$318,556.35.
- Construction voucher number 14.0039 through 14.0042 in the total amount of \$87,030.85.
- Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

7. Business Agenda:

Craig Chambers updated the Board on BHC Consultants monthly report on the Miller Creek Plant Primary Clarifier Project, the 152nd Street Alley Project and the Beverly Park District Extension.

Ken Nilsen updated the Board on the PACE Engineers Scope of Work for the Pump Station #14 & #15 project.

Galen Page updated the Board on the design status and Phase 1 construction of the SWAMP facility.

Hall requested approval for Resolution 2014-01, the 152nd alleyway sewer rehabilitation project as complete. After brief discussion, M/S/P unanimously approving the request.

Attorney Frimodt provided the Board with an overview of the draft Interlocal Agreement with Highline School District. The Board discussed the draft Interlocal Agreement and offered comments about various provisions. Frimodt indicated that he would perform a final review of the Interlocal Agreement. The Board indicated that the Interlocal Agreement could be provided to Highline School District for its review and comment. Frimodt advised the Board that the Interlocal Agreement will be brought back before the Board for final review and approval once Highline School District had an opportunity to review and comment.

Hall presented pictures and a report on the sewer overflow at 146th and 1st Ave. South.

Hall presented the State Auditors Accountability Report and the Financial Statement Audit Report. The District had another clean audit.

8. Manager's Comments or Reports:

Hall reported on the following:

- A meeting with Judi Gladstone & Sheila Strehle of SPU has been set up for the end of April to revive negotiation discussions.
- The status of his meeting with Craig Knutson and David Johansen of Burien concerning beach access at station #14.
- The District will be holding another Blood Drive this Thursday in partnership with Puget Sound Blood Center.
- In reference to the bond for the new sewer maintenance facility and administration building and pump stations #14 & #15, important bond dates are: – Resolution to the Board on April 15th. Bond Pricing on May 1st. Bond closing and delivery of proceeds May 15th.
- Hall presented draft business cards for the Boards review.

9. Attorney's Comments and Reports:

Attorney Frimodt indicated that he didn't have any other items to report on. Commissioner Tracy asked about the services provided by Mr. Frimodt relating to a project referred to as the Blakley easement matter. Frimodt advised the Board that this involved a project where the developer was wanting to install certain facilities and trees within the area of the District's easement. Frimodt advised the Board that he prepared an updated easement in order to address the District's concerns.

10. Commissioner's Comments or Reports:

Commissioner Genzale commented her recent visit to the SWAMP.

11. Executive Session:

At approximately 7:50 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to review the performance of public employees pursuant to RCW 42.30.110(1)(g) and to discuss potential litigation relating to Phase 1 of the SWAMP Project pursuant to RCW 42.30.110(1)(i). The initial estimate of the length of the Executive Session was 30 minutes. The Executive Session was subsequently extended for an additional 30 minutes without a formal public announcement as no members of the public were in attendance at the meeting at that time. The Executive Session concluded at 8:48 p.m.

