



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Susan Genzale– Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## April 1<sup>st</sup>, 2014

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:31 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

Add - Executive Session under potential litigation pursuant to RCW 42.30.110(1)(i)

**4. Written Communications:**

No written communication.

**5. Public Comment**

No public comment.

**6. Consent Agenda:**

- Approval of the Minutes for the March 18<sup>th</sup>, 2014 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Approval of the Certification & Satisfaction of Liens.
- Review & Approve the November Investment Report.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 14.0362 through 14.0433 in the total amount of \$245,977.81.
- Construction voucher number 14.0043 through 14.0045 in the total amount of \$2,109.55.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

**7. Business Agenda:**

With the departure of Jo Baker, Hall requested authorization to hire an entry level Sewer Department employee. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Change Order #2 for the Miller Creek Wastewater Treatment Plant Clarifiers Improvement Project in the amount of \$65,732.39. This additional work to the original contract is the rehabilitation to the gravity thickener. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Pay Request #10 to Pease and Sons for the MCP Primary Clarifier Project in the amount of \$10,291.89. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2014-02 – execution of the Armen Yousoufian (Walker Creek) Developer Extension. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

Hall updated the Board on his meeting with Attorney Eric Frimodt and Consultant Katy Isaksen in preparation for his upcoming meeting with Seattle Public Utilities.

Hall also informed and requested direction on the potential Public Works Trust Fund (PWTF) monies that may be available in 2015 for those agencies that were approved in 2013, but did not receive the funds. Hall stated that the District could reapply for the rehabilitation of Pump Stations #14 & #15. After brief discussion, M/S/P unanimously approving the request to reapply for the PWTF loan.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported to the Board on the status of the claims involving TF Sahli Construction relating to Phase I of the SWAMP project. Frimodt indicated that the District is waiting for TF Sahli to provide the District with its estimate of the cost to complete the remaining elements of the work required by the contract. Once that is received, the District will provide TF Sahli with its estimate and the parties will discuss final payment issues.

Frimodt also report that a new law called the Open Government Trainings Act was signed by the Governor and will take effect on July 1, 2014. The new law will require the Board and the District's designated public records officer to undertake training relating to the Public Records Act, Records Retention and Open Public Meetings Act. Frimodt advised the Board that there will be various resources and training opportunities available to satisfy the new requirements.

**10. Commissioner's Comments or Reports:**

Commissioner Genzale commented on the Washington State Public Discloser (PDC) forms. Commissioner Tracy commented on the WASWD Conference, the newly proposed PEBB Wellness Program and the upcoming Post-Disaster Recovery Seminar.

Commissioner Hilsen commented on a magazine article he read in WEF concerning "Process extracts and converts nitrogen in wastewater into energy".

**11. Executive Session:**

At approximately 8:15 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to discuss potential litigation pursuant to RCW 42.30.110(1)(i). The initial estimate of the length of the Executive Session was 30 minutes. The Executive Session concluded at 8:00 p.m.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	-	April 15 <sup>th</sup> , 2014 @ 6:30 p.m.
		May 6 <sup>th</sup> , 2014 @ 6:30 p.m.
		May 20 <sup>th</sup> , 2014 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 8:05 p.m.

**Attest:**

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**William Tracy**

\_\_\_Approve

President and Commissioner

\_\_\_Oppose

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**Suzy Genzale**

\_\_\_Approve

Vice-President and Commissioner

\_\_\_Oppose

\_\_\_\_\_

**Scott Hilsen**

\_\_\_Approve

Secretary and Commissioner

\_\_\_Oppose