



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Susan Genzale– Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

May 13th, 2014

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:33 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Add - approval for Resolution 2014-06 & Executive Session.

4. Written Communications:

No written communication.

5. Public Comment

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the April 15th, 2014 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Approval of the Certification & Satisfaction of Liens.
- Review & Approve the November Investment Report.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 14.0489 through 14.0575 in the total amount of \$255,259.25.
 - Construction voucher number 14.0053 through 14.0058 in the total amount of \$161,019.86.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Hall requested approval for Resolution 2014-05, authorizing the transfer of funds from the Construction Revolving Fund to the Construction Fund in the amount of \$639,928.00. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for the 2013 Draft Financial Report prepared by Peterson Sullivan. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Pay Request #11 to Pease & Sons for work performed on the Miller Creek Clarifier Rehabilitation Project in the amount of \$10,678.23. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2014-06, pursuing a Public Works Board 2016 Construction loan for the Rehabilitation of Pump Station #14 and Elimination of Pump Station #15. After brief discussion, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

Hall updated the Board on the following:

- PEBB surcharges for spousal medical insurance and tobacco usage.
- The District received a 3.04% bond rate for the new Sewer Maintenance and Administration Buildings.
- Status of the PWTF application for Pump Stations #14 & #15.
- Met with Katy Isaksen, Judi Gladstone & Sheila Strehle of SPU to re-establish negotiations. We will be meeting again next Tuesday for a tour of Pump Station #8.
- Will be meeting with Katy Isaksen and Eric Frimodt this Thursday to discuss connection charges.
- The District received approximately 15 applications for the open Sewer Department position.

9. Attorney's Comments and Reports:

Attorney Frimodt reported to the Board that he is working on a collection action involving the Ratcliffe properties that are involved in a receivership and bankruptcy matter. Frimodt indicated that he filed a claim in the receivership matter seeking payment of approximately \$7,500 in delinquent sewer service charges and connection charge payments.

Frimodt also reported that the DeLibero grievance arbitration has been scheduled for November 12, 2014. A general discussion of the arbitration process followed. No action was taken by the Board.

10. Commissioner's Comments or Reports:

Commissioner Genzale requested to have an additional Executive Session to discuss a meeting she had with the general manager and one other employee.

11. Executive Session:

At approximately 7:05 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to discuss potential litigation pursuant to RCW 42.30.110(1)(i) and to receive and evaluate complaints or charges brought against a public officer or employee subject to RCW 42.30.140(4). The initial estimate of the length of the Executive Session was 30 minutes. The Executive Session concluded at 7:25 p.m.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings	-	May 20 th , 2014 @ 6:30 p.m.
		June 3 rd , 2014 @ 6:30 p.m.
		June 17 th , 2014 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:30 p.m.

Attest:

William Tracy

___Approve

President and Commissioner

___Oppose

Suzy Genzale

___Approve

Vice-President and Commissioner

___Oppose

Scott Hilsen

___Approve

Secretary and Commissioner

___Oppose