



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Susan Genzale– Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

June 3rd, 2014

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Add - Authorization to purchase Pump Station #8 pump repair parts; Approve Change Order #3 for the Miller Creek Primary Clarifier Project; Approve Final Pay Request #12 from Pease & Sons for the Miller Creek Primary Clarifier Project to the Business Agenda.

4. Written Communications:

No written communication.

5. Public Comment

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the May 20th, 2014 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Approval of the Certification & Satisfaction of Liens.
- Review & Approve the November Investment Report.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 14.0633 through 14.0667 in the total amount of \$169,659.92.
 - Construction voucher number 14.0069 through 14.0072 in the total amount of \$5,766.22.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Hall requested approval for Resolution 2014-07, adopting the 2014 Comprehensive Sewer Plan and approving the plan for public distribution. After brief discussion, M/S/P unanimously approving the request.

Hall presented a letter he had received from WASWD in reference to the retrospective rating agreement. The District will soon be receiving a refund from last year's L&I premiums.

Hall requested authorization to purchase Pump Station #8 pump repair parts in the amount of \$14,919.38. After brief discussion, M/S/P unanimously approving the request.

Craig Chambers explained the reasons for the credit of \$8,430.40 on Change Order #3 for the Miller Creek Primary Clarifier Project from Pease & Sons. After brief discussion, M/S/P unanimously approving the Change Order.

Hall requested approval of the Final Pay Request #12 from Pease & Sons for the Miller Creek Primary Clarifier Project in the amount of \$69,880.58. After brief discussion, M/S/P unanimously approving the request.

Attorney Frimodt advised the Board that he didn't think it would be necessary to convene an executive session to discuss the status of Phase I of the SWAMP project and he recommend that the Board address this matter at this time in a regular session. Frimodt reported to the Board that the District and TF Sahli Construction had reached an agreement on the terms of a resolution of the construction dispute relating to Phase I of the SWAMP project. Frimodt described the terms of the settlement as contained in the Release Agreement. Frimodt advised the Board that TF Sahli had approved of and signed the Release Agreement and it was his recommendation that the Board approve of the Release Agreement and authorize the General Manager to sign the Release Agreement. After discussion, M/S/P unanimously approving of the Release Agreement and authorizing the General Manage to sign the Release Agreement on behalf of the District.

Attorney Frimodt also recommended that the Board make a motion formally accepting Phase I of the SWAMP Project complete, in accordance with the terms of the Release Agreement, which would then allow the District to close this contract out. After discussion, M/S/P unanimously accepting Phase I of the SWAMP project complete, in accordance with the terms of the Release Agreement.

8. Manager's Comments or Reports:

Hall presented a Commissioner Compensation report prepared by Woodinville Water District for the Board's review.

9. Attorney's Comments and Reports:

Attorney Frimodt reported to the Board that he is working on a collection action involving the Ratcliffe properties that are involved in a receivership and bankruptcy matter. Frimodt indicated that he filed a claim in the receivership matter seeking payment of approximately \$7,500 in delinquent sewer service charges and connection charge payments.

Frimodt also reported that the DeLibero grievance arbitration has been scheduled for November 12, 2014. A general discussion of the arbitration process followed. No action was taken by the Board.

10. Commissioner's Comments or Reports:

Commissioner Hilsen recommended to have the District's Mitel phone system and router evaluated periodically to assure that the system and support equipment is meeting District needs. Hall stated that he will have staff look into it.

Commissioner Tracy commented on a call-out he attended with Pete Sanchez at Westside Baby. Commissioner Tracy also on commented on potential future regulatory requirement for new "fish consumption" standards and that the District needs to stay active in how the new standards will affect the District's NPDES permit.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings -

June 17th, 2014 @ 6:30 p.m.

July 1st, 2014 @ 6:30 p.m.
July 15th, 2014 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:22 p.m.

Attest:

William Tracy ___Approve
President and Commissioner ___Oppose

Suzy Genzale ___Approve
Vice-President and Commissioner ___Oppose

Scott Hilsen ___Approve
Secretary and Commissioner ___Oppose