



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Susan Genzale– Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## June 17<sup>th</sup>, 2014

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

Ken Nilsen.

**3. Changes or Additions to the Agenda:**

No changes or additions.

**4. Written Communications:**

No written communications.

**5. Public Comment**

No public comment.

**6. Consent Agenda:**

- Approval of the Minutes for the June 13<sup>th</sup>, 2014 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 14.0668 through 14.0723 in the total amount of \$848,887.53.
- Construction voucher number 14.0073 through 14.0080 in the total amount of \$173,731.23.
- Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Tracy and unanimously approved.

## **7. Business Agenda:**

Craig Chambers updated the Board on BHC Consultants monthly report on the Miller Creek Plant Primary Clarifier Project and the Salmon Creek Solids Handling Scope.

Ken Nilsen updated the Board on the PACE Engineers Scope of Work for the Pump Station #14 & #15 project.

Hall requested approval for the Retrospective Rating Plan Agreement with Washington State Association of Sewer & Water Districts. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2014-08, completion of Phase I of the new Administrative and Sewer Department Facility. After brief discussion, M/S/P unanimously approving the request.

## **8. Manager's Comments or Reports:**

Hall reported the following:

- Will be meeting with Normandy Park City Manager, Glen Akramoff next week.
- Met with Sheila Strehle of Seattle Public Utilities to discuss a potential flow study to pump station #8.
- Status of the Beverly Park District Extension and that Andrea Johnson announced that she will be leaving Highline School District.
- He will be attending a workshop at Brightwater Treatment Plant on June 19<sup>th</sup>.
- Lawrence Justin Salgado has been hired to fill the vacant position in the Sewer Department.
- Hall provided a status report of plans of wrapping up Phase I of the SWAMP project. Hall stated that the District will receive bids on hauling away the dirt pile and will hire a contractor from the Small Works Roster to hydro-seed, install jute matting, silt fencing and to make the connection to the existing storm line in the adjacent property to the North.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported to the Board that the District had recently been contacted by an attorney who was investigating the possibility of filing a lawsuit on behalf of Jodie Baker against Tri-State Construction relating to an injury she suffered on the Seahurst Beach project. Frimodt reported that the District provided some initial information to the attorney relating to the incident where Ms. Baker was injured. Frimodt also advised the Board that the District just received a formal public records request from another attorney that has been formally retained by Ms. Baker to file a lawsuit against Tri-State Construction. The District will be processing this public requests request.

Frimodt also reported on the Ratcliffe bankruptcy and receivership actions. Frimodt indicated that the District has liens against several properties owned by Ratcliffe which he hopes get paid through the bankruptcy and receivership actions. Finally, Frimodt informed the Board that the Attorney General's website has some training videos available online that would fulfill the requirements of the Open Government Training Act or the Board could consider other training options. A general discussion of the training requirements followed.

**10. Commissioner's Comments or Reports:**

Commissioner Genzale requested that the meeting packets be delivered to the Board on Thursday or Friday prior to the Tuesday Board meeting so that the Board has sufficient time to review the packet information.

**11. Executive Session:**

At approximately 7:30 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to discuss potential litigation pursuant to RCW 42.30.110(1)(i). The initial estimate of the length of the Executive Session was 15 minutes. The Executive Session concluded at 7:44 p.m.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	-	July 1 <sup>st</sup> , 2014 @ 6:30 p.m.
		July 15 <sup>th</sup> , 2014 @ 6:30 p.m.
		August 5 <sup>th</sup> , 2014 @ 6:30 p.m.
		August 19 <sup>th</sup> , 2014 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 7:47 p.m.

**Attest:**

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**William Tracy**

\_\_\_Approve

President and Commissioner

\_\_\_Oppose

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**Suzy Genzale**

\_\_\_Approve

Vice-President and Commissioner

\_\_\_Oppose

\_\_\_\_\_

**Scott Hilsen**

\_\_\_Approve

Secretary and Commissioner

\_\_\_Oppose