



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Susan Genzale– Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

---

## July 1<sup>st</sup>, 2014

---

**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:35 p.m.

**2. Changes or Additions to the Agenda:**

Business Agenda: Item e. Approve Purchase of Gas Piping for Miller Creek Dewatering Facility  
Business Agenda: Item f. Retrospective Rating Assessment Appeal Rebate Check

**3. Written Communications:**

Email received from North City Water District. Reviewed and Discussed.

**4. Public Comment**

No public comment. Also in attendance were Pete Sanchez and Sandy Goulet

**5. Consent Agenda:**

- Approval of the Minutes for the June 17<sup>th</sup>, 2014 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 14.0724 through 14.0785 in the total amount of \$158,765.10.
- Construction voucher number 14.0081 through 14.0084 in the total amount of \$4,918.93.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

## **6. Business Agenda:**

The Board reviewed Resolution 2014-09, Confirming Action Taken by the District in the Execution of the NAVOS II Developer Extension. After brief discussion, M/S/P unanimously approving the request.

The Board reviewed the Advertisement for Bids on the Materials Export for the new Administration and Maintenance Facility. After considerable discussion, M/S/P approving the Call for Bids, and the Awarding of the Contract to the lowest responsible and qualified bidder.

The Board reviewed the Letters from the Department of Ecology notifying the District that Miller Creek and Salmon Creek Treatment Plants received Outstanding Performance Awards for 2013. The Board offered their congratulations and appreciation to the operators at both plants.

The Board reviewed the July District Newsletter. Commissioner Tracy requested that an article concerning non-flushable items should be composed for the next newsletter. The Commissioners suggested shorter articles in order to maintain the interest of the reader.

The Board inadvertently overlooked Item “e” - The request from Bill Stephani to authorize the purchase of the DWF Gas piping replacement materials and repairs. Sanchez contacted each Commissioner on July 2, 2014 to request their approval. All Commissioners voted to approve the purchase and repair at a cost not to exceed \$ 15,000.00.

The Board reviewed the Letter from the Washington Association of Sewer and Water Districts regarding the Retrospective Rating Assessment Appeal Rebate Check. The District received a rebate check in the amount of \$ 24,019.18. The letter also stated that the participants in the plan will be receiving rebates of the L & I Premiums for 2013-2014 shortly.

## **7. Manager’s Comments or Reports:**

None, as Manager Ron Hall is currently on vacation.

## **8. Attorney’s Comments and Reports:**

None, as Attorney Frimodt was not in attendance.

**9. Commissioner's Comments or Reports:**

Commissioner Tracy reported that he has now participated in the training seminars offered by WASWD for the Open Public Records Act, and the Open Public Meetings Act, portions of the training required by all Public Agency Officials concerning the Open Government Training Act.

Commissioner Hilsen reported that he has now participated in the training seminars offered by WASWD for the Open Public Records Act, the Open Public Meetings Act, and the Records Retention/Management Act, portions of the training required by all Public Agency Officials concerning the Open Government Training Act.

Commissioner Tracy stated that a district customer residing near the Miller Creek Treatment Plant had complained about large pickup type trucks traveling too fast past his house. The speed limit on that road is 25 mph. Commissioner Hilsen requested that District vehicles limit their speed to 20 mph. Sanchez stated that he would send out a memo to all district personnel to limit their travel speed to 20 mph along 8<sup>th</sup> Avenue SW.

Commissioner Tracy commented on the North Highline Fire District "Benefit Charge" that will be on the August 5<sup>th</sup> primary ballot. He is concerned about the impact, if any, on district facilities.

Commissioners Tracy and Hilsen requested that staff look into publishing the Board Meeting schedule in the Westside Weekly to be in compliance with the Open Government Training Act.

Commissioner Hilsen commented on the on-going sightings of Coyote's in and around the Normandy Park Area. He said that he was concerned about the safety of District personnel and the people who live around the plant. He requested that plant staff contact the Washington State Department of Fish and Wildlife should coyotes be spotted at the Miller Creek Treatment Plant.

Commissioner Genzale informed the Board about the many missing cats and how coyotes are attacking household pets.

**10. Executive Session:**

No Executive Session.

**11. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings -

July 15<sup>th</sup>, 2014 @ 6:30 p.m. (Cancelled)

August 5<sup>th</sup>, 2014 @ 6:30 p.m.

August 19<sup>th</sup>, 2014 @ 6:30 p.m.

**12. Adjournment:**

The meeting was ended at 7:40 p.m.

**Attest:**

\_\_\_\_\_

**William Tracy**

\_\_\_Approve

President and Commissioner

\_\_\_Oppose

\_\_\_\_\_

**Suzy Genzale**

\_\_\_Approve

Vice-President and Commissioner

\_\_\_Oppose

\_\_\_\_\_

**Scott Hilsen**

\_\_\_Approve

Secretary and Commissioner

\_\_\_Oppose