



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Susan Genzale– Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## September 9<sup>th</sup>, 2014

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:33 p.m.

**2. Changes or Additions to the Agenda:**

Additions:

Business Agenda: Authorization to purchase F-450.

Business Agenda: Authorize to hire an entry level position.

Executive Session: To discuss potential litigation pursuant to RCW 42.30.110(1)(i).

**3. Written Communications:**

No written communications.

**4. Public Comment**

No public comment.

**5. Consent Agenda:**

- Approval of the Minutes for the August 26<sup>th</sup>, 2014 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 14.0963 through 14.1025 in the total amount of \$315,790.53.
- Construction voucher number 14.0096 through 14.0099 in the total amount of \$1,744.48.
- Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

## **6. Business Agenda:**

Hall presented the 2015 PEBB medical insurance rates for 2015. Hall indicated that the medical portion of the insurance will have a 2% increase, along with the tobacco use surcharge of \$25.00/month and a spouse waiver surcharge of \$50.00/month.

Hall presented a credit card processing history spreadsheet identifying the growing use and costs of credit cards. As identified in the spreadsheet, because the District covers the cost associated with credit card fees, it is costing the District approximately \$40,000.00/year. After lengthy discussions, the Board directed Hall to have staff contact other Districts to see who they were using to process credit card charges and who was covering the cost of the credit card fees.

Hall inquired from the Board if they had any specific items they would like included in the 2015 budget.

Hall requested authorization to purchase a budgeted F-450 with snow plow for the Sewer Department. This vehicle will replace the 1999 SD-6 truck. After lengthy discussion, the Board approved the purchase, but directed Hall to bring pictures of various colors Ford offers for the Board's review at the next meeting.

Hall requested to hire an entry level position to replace a position vacated by an employee who had retired. After brief discussion, M/S/P unanimously approving the request.

## **7. Manager's Comments or Reports:**

- No Manager Report.

## **8. Attorney's Comments and Reports:**

Attorney Frimodt reported to the Board regarding the status of the District's collection efforts on the Kunz account. Frimodt also reported to the Board that Nationstar Mortgage filed a declaratory judgment action relating to the Castillo property which the District has a lien against for unpaid sewer charges.

Nationstar's lawsuit seeks to have the court declare that a prior deed of trust has been paid in full. Frimodt advised the Board that he put in a notice of appearance and asked the attorney for Nationstar to dismiss the District from the action due to the super priority status of the District's lien and the fact that the current action does not impact the District's interest.

**9. Commissioner's Comments or Reports:**

Commissioner Genzale commented on how well the District employee appreciation event went.

Commissioner Tracy directed Hall to put together a letter inviting local elected officials to the District for a District tour.

**10. Executive Session:**

At approximately 7:47 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Tracy announced that the purpose of the Executive Session would be to discuss potential litigation pursuant to RCW 42.30.110(1)(i) The initial estimate of the length of the Executive Session was 30 minutes. The Executive Session concluded at 8:14 p.m.

**11. Set the next Public Meeting, Dates and Times:**

Commissioner’s Meetings      -

September 23<sup>rd</sup>, 2014 @ 6:30 p.m.  
October 7<sup>th</sup>, 2014 @ 6:30 p.m.  
October 21<sup>st</sup>, 2014 @ 6:30 p.m.

**12. Adjournment:**

The meeting was ended at 8:22 p.m.

**Attest:**

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**William Tracy**                                    \_\_\_Approve  
President and Commissioner                 \_\_\_Oppose

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**Suzy Genzale**                                    \_\_\_Approve  
Vice-President and Commissioner         \_\_\_Oppose

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**Scott Hilsen**                                    \_\_\_Approve  
Secretary and Commissioner                \_\_\_Oppose