



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Susan Genzale– Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

January 7th, 2014

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Added - Approve Pay Request #7 to Pease & Sons for Primary Clarifier Rehab Work Performed to the Business Agenda.

4. Written Communications:

Hall presented a letter received from Mr. Valentin Quinones requesting that a street light be installed on the power pole in front of his home. Hall informed the Board that the request had already been submitted to Seattle City Light.

5. Public Comment

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the December 10th & 13th, 2013 meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Approval of the Certification & Satisfaction of Liens.

- Review & Approve the November Investment Report.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 13.1399 through 13.1459 in the total amount of \$348,911.69.
 - Construction voucher number 13.0117 through 13.0126 in the total amount of \$444,851.02.
 - Maintenance voucher numbers 14.0001 through 14.0055 in the total amount of \$95,341.56.
 - Construction voucher number 14.0001 through 14.0004 in the total amount of \$24,775.16.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Hall requested approval for Pease & Sons Construction Pay Request #7 for the MCP Clarifier Rehab Project in the amount of \$105,418.89. After brief discussion, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

Hall updated the Board on the status of the SWAMP project and the 152nd alleyway project.

9. Attorney's Comments and Reports:

Attorney Frimodt reported to the Board that Code Publishing had provided an estimate of \$5,572.50 to update the District's Code. Frimodt indicated to the Board that this estimate was well within the budgeted amount and he thought it was very reasonable for the work to be done. The Board agreed and acknowledged that the cost estimate was within the District's Manager's level of authority. Therefore, the District Manager will notify Code Publishing that the District would like to proceed with the project.

Frimodt also advised the Board that he had been working on a number of collection matters involving delinquent connection charge payments. Frimodt advised the Board that he had already been contacted by a title company on one of the matters and the title company indicated that it was going to pay off the connection charges that should have been withheld at the time of closing. Frimodt indicated that he would continue to monitor these accounts and update the Board.

Frimodt also reported to the Board that he had attempted to get a status report from the attorney that Brett Fish contacted relating to the District's desire to proceed with a lot line adjustment. Frimodt advised that he had received an email from the attorney indicating that he did not have anything to report. A general discussion of the status of the Fish matter followed.

10. Commissioner's Comments or Reports:

Commissioner Genzale commented on an article she read concerning fish consumption.

Commissioner Hilsen commented on a partnership between Mitel phones and BlackPoint. In addition, Commissioner Hilsen also commented on an article he read in WE&T magazine on Class "A" biosolids.

11. Executive Session:

At approximately 7:40 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Tracy announced that the purpose of the Executive Session would be to review the performance of public employees pursuant to RCW 42.30.110(1)(g) The initial estimate of the length of the Executive Session was 60 minutes. The Executive Session concluded at 8:27 p.m.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings	-	January 21 st , 2014 @ 6:30 p.m.
		February 4 th , 2014 @ 6:30 p.m.
		February 18 th , 2014 @ 6:30 p.m.

