



# Southwest Suburban Sewer District “Special” Commissioner’s Meeting

*Dedicated to preserve the purity of your environment.”*

**Commissioners:**

William Tracy – President  
Susan Genzale – Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## March 12<sup>th</sup>, 2015

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**1. Call to Order:**

The meeting was called to order at 11:30 p.m.

**2. Also in Attendance:**

District employees, Peter Sanchez and Laura Gallez.  
Galen Page of Page & Beard arrived at 1:00 p.m.

**3. Changes or Additions to the Agenda:**

No changes or additions.

**4. Written Communications:**

No written communications.

**5. Public Comment:**

No public comment.

**6. Business Agenda:**

The purpose of the “Special” meeting is to review and discuss the proposed Change Orders for the new Administrative & Maintenance Facility buildings. After 3 months of reviewing contracts, submittals, invoices and billings, the Building Committee had completed its review and negotiations with Page and Beard. After lengthy discussion, the Building Committee recommended the following credits and extra services:

- Change Order #1 (Contract A) – the District will receive a credit of \$500.00 for over billing.
- Change Order #2 (Contract B) – the District will pay for extra services in the amount of \$921.07.
- Change Order #3 (Contract C) – the District will receive a credit of \$6,788.04 for services not performed.
- Change Order #4 (Contract D-1) – the District will receive a credit of \$8,838.40 for services not performed.
- Change Order #5 (Contract D-2) – the District will pay for extra services in the amount of \$68,116.81.
- Total adjustment for all 5 contracts in the amount or \$47,827.97.

After lengthy discussion, M/S/P the Board unanimously approving the recommendation from the Building Committee. The Board also directed Attorney Eric Frimodt to draft an amendment to the architectural services agreement between the District and Page & Beard Architects. The purpose of this agreement is to enter into an agreement for change orders #1 through #5 and to provide language for the remaining phase of the project contract.

Galen Page of Page & Beard also stated that he agreed with all five of the change order amounts.

**7. Set the next Public Meeting, Dates and Times:**

Commissioner’s Meetings - March 17<sup>th</sup>, 2015 @ 6:30 p.m.

**8. Adjournment:**

The meeting was ended at 1:18 p.m.

**Attest:**

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**William Tracy**                                   \_\_\_Approve

President and Commissioner               \_\_\_Oppose

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**Susan Genzale**                               \_\_\_Approve

Vice-President and Commissioner       \_\_\_Oppose

\_\_\_\_\_  
**Scott Hilsen**                                 \_\_\_Approve

Secretary and Commissioner             \_\_\_Oppose