



# Southwest Suburban Sewer District Commissioner's "Special" Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Susan Genzale– Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**April 21<sup>st</sup>, 2015**

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 5:30 p.m.

**2. Also in Attendance:**

John McAlpine.

**3. Changes or Additions to the Agenda:**

No changes or additions.

**4. Written Communications:**

Hall presented a letter he hand-delivered to the interim City Manager, Bob Jean of Normandy Park in reference to the proposed Normandy Park utility tax on water and sewer districts. Also included with the letter was the 2002 purchase agreement between the City of Normandy Park and SWSSD for the existing sewer collection system. Hall discussed the letter and his conversation with Mr. Jean.

**5. Public Comment**

No public comment.

**6. Consent Agenda:**

- Approval of the Minutes for the April 7<sup>th</sup>, 2015 Board meeting.

- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 15.0425 through 15.0485 in the total amount of \$426,699.18.
  - Construction voucher numbers 15.0017 through 15.0019 in the total amount of \$36,347.90.
  - Approval of the Certification & Satisfaction of Liens
  - Review and Accept King County Investment Report for Previous Month.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

## **7. Business Agenda:**

Craig Chambers updated the Board on BHC Consultants monthly report on the Salmon Creek Plant Digester Project and the Miller Creek Digester Cover Project.

John McAlpine updated the Board on PACE Engineer's monthly report on the Lift Station #14 & #15 project.

Hall updated the Board on the progress with Page & Beard design of the SWAMP.

Hall presented an interlocal agreement between SWSSD and the Highline School District relating to the design and construction of sewer facilities to serve the Beverly Park Elementary School and adjacent properties. After brief discussion, M/S/P unanimously approving the request.

Hall presented a proposal for construction administration services from PACE Engineering for the Pump Station #14 & #15 upgrade project in the amount of \$176,356.00. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2015-04, execution of the 16<sup>th</sup> Ave. SW Nickels Brothers Developer Extension. After lengthy discussion, the Commissioners requested additional information be brought to the next Board meeting before final approval.

Hall presented Board requested information from Mrs. Patricia Hyde in reference to accumulated interest for connection charges for her home. After brief discussion, M/S/P unanimously approving Mrs. Hyde's request.

Hall requested authorization to send three District employees to the 2015 WEFTEC Conference in September. After brief discussion, M/S/P unanimously approving the request.

Hall requested that King County be allowed to construct a staircase over an existing sewer line at the Greenbridge site. Hall also requested authorization to have attorney Eric Frimodt prepare an

agreement stating that in the event that the District needs to dig up and move or repair the existing sewer line, that King County will be responsible for staircase restoration costs. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

Hall informed the Board that SB-5048, the Assumption Bill, had passed and would be subject to a referendum that will require voters in the area to vote on a city assuming a district. Hall also reported on Commissioner Genzale's request to inquire on Credit Union loans for capital improvement projects. Hall stated the RCW 31.12.402 (11) allows credit unions to act as a fiscal agent to receive payments and shares and deposits from Washington State government agencies.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported to the Board on the status of HB 2707 which included provisions authorizing counties to impose a utility tax up to a maximum of 6% on the gross revenues of certain utilities, including water-sewer districts. Frimodt indicated that the bill would require any utility tax imposed by a city to be credited against the 6% cap. A general discussion followed. Frimodt indicated that he will be monitoring this bill.

**10. Commissioner's Comments or Reports:**

Both Commissioners Genzale and Tracy reported on various issues and information they received at the Spring WASWD Conference.

Commissioner Hilsen presented an article on purifying sea water and wastewater from Science Daily and an additional article on the usage of fungi for the treatment of wastewater.

**11. Executive Session:**

No executive session.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings -

May 5<sup>th</sup>, 2015 @ 6:30 p.m.

May 19<sup>th</sup>, 2015 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 7:20 p.m.

**Attest:**

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**William Tracy**

\_\_\_Approve

President and Commissioner

\_\_\_Oppose

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**Suzy Genzale**

\_\_\_Approve

Vice-President and Commissioner

\_\_\_Oppose

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**Scott Hilsen**

\_\_\_Approve

Secretary and Commissioner

\_\_\_Oppose