



# Southwest Suburban Sewer District Commissioner's "Special" Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Susan Genzale– Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**August 25<sup>th</sup>, 2015**

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

Ken Nilsen, Galen Page & Brandt McCorkle

**3. Changes or Additions to the Agenda:**

Added to the Business Agenda - Approve export of additional material from the SWAMP.

**4. Written Communications:**

No written communications.

**5. Public Comment**

No public comment.

**6. Consent Agenda:**

- Approval of the Minutes for the August 11<sup>th</sup>, 2015 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 15.0918 through 15.0977 in the total amount of \$419,198.14.
- Construction voucher numbers 15.0033 in the total amount of \$21,680.55.
- Approval of the Certification & Satisfaction of Liens
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

## **7. Business Agenda:**

Craig Chambers updated the Board on BHC Consultants monthly report on the Salmon Creek Plant Digester Project, the Miller Creek Digester Cover Project and the Beverly Park Sewer Extension.

Ken Nilsen updated the Board on PACE Engineer's monthly report on the Lift Station #14 & #15 project, discussions with District staff concerning the broken force main at station #7 and construction of a new lift station at Emerald Pointe.

Hall informed the Board that District staff has evaluated a variety of sludge dewatering devices over the past 2 years. Hall also mentioned that the current belt presses at the Miller Creek Plant are approximately 25 years old and are in desperate need of replacement, and that the District may need to declare an emergency to expedite the purchase of a new unit. Hall requested to table the subject until the next meeting to gather additional information.

Hall presented an Additional Services Pay Request from Page & Beard in the amount of \$35,951.70. The extra services are for additional work performed by Page & Beard and their sub-consultants following the peer review comments and changes. After brief discussion, M/S/P unanimously approving the request.

Hall presented a memorandum indicating that there was an additional 2500 cubic feet of material at the SWAMP that needed to be exported. The cost of hauling the material under the current contract is \$16.50 per cubic yard and the extra quantity would be an additional \$45,168.75 with taxes included. After brief discussion, M/S/P unanimously approving the request.

## **8. Manager's Comments or Reports:**

Hall updated the Board on the following:

- The status of Ron Sheadel's (General Manager of Cedar River W&S District) stroke.
- Plant operator Jon Hong had resigned.
- District employee appreciation picnic on Thursday.
- Jason Richardson has been promoted to Senior Inspector and that the District has advertised for an entry level Inspector 1 position.
- Laura Gallez will be out of the office for up to two weeks to volunteer for the American Red Cross to assist with the Eastern Washington fires.
- The District will be interviewing for the entry level Sewer Department position next week.

- Inquired from the Board if they had any request to add to the 2016 Budget.
- That there will be a celebration for the life of Hal Schlomann, past WASWD Director, this coming Saturday.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported on the status of the draft Interlocal Agreement he prepared relating to the District's and other water-sewer districts' yearly contributions of funds to help pay for consulting services and staffing assistance to the King County Growth Management Planning Council (GMCP), the King County Regional Water Quality Committee (RWQC) and the Metropolitan Water Pollution Control Abatement Advisory Committee (MWPAAC) to ensure that the water-sewer districts have knowledge of and are involved in discussions of regional planning efforts and initiatives affecting their operations and ratepayers. Frimodt reported that Cedar River Water & Sewer District (Cedar River) had received a copy of the draft Interlocal Agreement for review and comment. Cedar River has also contacted the State Auditor's Office regarding this matter in order to seek further guidance from the SAO. Frimodt recommended that the District not process its 2015 contribution until the SAO provides additional information and/or the Interlocal Agreement is executed. Frimodt also reported on the status of the sale of the Weiss property. Frimodt also reported that he had been in communication with the attorney for Brett Fish regarding the District's interest in working with Brett Fish to resolve the issues relating to the access road and the partition action. Frimodt reported that he had received a communication from Brett Fish's attorney indicating that they are willing to engage in further discussions.

**10. Commissioner's Comments or Reports:**

Commissioner Genzale inquired on the status of Dick Gidner.

Commissioner Hilsen commented on his meeting with Normandy Park City Manager Mark Hoppen and provided information on Lynx Photo Manager Software.

Commissioner Tracy commented on the most recent WASWD Section IV meeting.

**11. Executive Session:**

No Executive Session.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	-	September 15 <sup>th</sup> , 2015 @ 6:30 p.m.
		October 6 <sup>th</sup> , 2015 @ 6:30 p.m.
		October 20 <sup>th</sup> , 2015 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 7:32 p.m.

**Attest:**

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**William Tracy**

\_\_\_Approve

President and Commissioner

\_\_\_Oppose

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**Suzy Genzale**

\_\_\_Approve

Vice-President and Commissioner

\_\_\_Oppose

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**Scott Hilsen**

\_\_\_Approve

Secretary and Commissioner

\_\_\_Oppose