



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Susan Genzale – President
Scott Hilsen – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

February 2nd, 2016

1. Call to Order:

Commissioner Genzale called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Galen Page

3. Changes or Additions to the Agenda:

Added authorization to advertise for the MCP Screw Press.

4. Written Communications:

Mr. Robert Edgar submitted a second letter requesting that a tree be trimmed back on the Salmon Creek Plant property to open up his view of Puget Sound. The Board directed Hall to contact the arborist for the City of Burien to take a look at the tree and to also evaluate the Black Locust trees. Hall stated that he will again try to arrange a meeting with Mr. Edgar to identify which tree he is referring to.

5. Public Comment

No Public Comments.

6. Consent Agenda:

- Approval of the Minutes for the January 19th, 2016 Board Meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 16.0130 through 16.0185 in the total amount of \$ 167,479.80.
- Construction voucher numbers 16.0008 through 16.0010 in the total amount of \$94,498.78.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Galen Page updated the Board on Page & Beard's monthly status report for the SWAMP project.

Hall requested approval for the SWAMP Project Management Plan. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization to advertise for construction of the SWAMP. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization to advertise for installation of the Miller Creek Plant Screw Press. After brief discussion, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

Hall requested to postpone the Beverly Park District Extension until 2017. With CDBG funds available next year for low income, Hall recommended postponing the project so that the District could apply for the funding. Another advantage to postponing the project is that the District Extension could be expanded to a larger area with the additional budgeted 2017 funds. After brief discussion, M/S/P unanimously approving the request.

Hall also updated the Board on status of a franchise agreement with the City of SeaTac and the flow monitoring study with Seattle Public Utilities.

9. Attorney's Comments and Reports:

No Comments or Reports.

10. Commissioner's Comments or Reports:

Both Commissioners Hilsen and Tracy commented on the Commissioners workshop they attended on January 30th.

11. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings - February 16th, 2016 @ 6:30 a.m.
March 1st, 2016 @ 6:30 p.m.
March 15th, 2016 @ 6:30 p.m.

12. Executive Session:

At approximately 7:45 p.m., Commissioner Genzale indicated that the Board would be moving into an Executive Session. Genzale announced that the purpose of the Executive Session would be to discuss potential litigation pursuant to RCW 42.30.110(1)(i) and to review the performance of public employees pursuant to RCW 42.30.110(1)(g). The initial estimate of the length of the Executive Session was 30 minutes. The Executive Session was subsequently extended for an additional 45 minutes without a formal public announcement as no members of the public were in attendance at the meeting at that time. The Executive Session concluded at 8:55 p.m.

13. Business Agenda:

Hall requested authorization to hire a new position of Senior Accountant. After brief discussion, M/S/P unanimously approving the request.

After brief discussion, M/S/P unanimously approving that the General Manager position will receive the same Longevity Incentive that all other represented and non-represented employees receive. In addition, the Board of Commissioners and General Manager mutually agreed that the Manager position will no longer receive 2% deferred compensation.

