



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

Susan Genzale – President  
Scott Hilsen – Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**March 1<sup>st</sup>, 2016**

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**1. Call to Order:**

Commissioner Genzale called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

No one else in attendance.

**3. Changes or Additions to the Agenda:**

Added Approve Resolution 2016-04, providing for the indemnification and defense of District Commissioners and employees and added approve Easement and Utility Easement Agreements between the District and the City of Burien at Seahurst Park to the Business Agenda.

**4. Written Communications:**

No Written Communications.

**5. Public Comment**

No Public Comments.

**6. Consent Agenda:**

- Approval of the Minutes for the February 16<sup>th</sup>, 2016 Board Meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 16.0246 through 16.0305 in the total amount of \$ 137,598.93.
- Construction voucher number 16.0013 in the total amount of \$11,983.00.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

**7. Business Agenda:**

Hall requested authorization to hire entry level employees for vacancies in the Sewer Department & Maintenance Department. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization to internally advertise for the Sewer Department Supervisor position. After brief discussion, M/S/P unanimously approving the request.

Hall inquired from the Board on who will be attending the 2016 Spring WASWD Conference in Yakima, April 13<sup>th</sup>-15<sup>th</sup>. All three Commissioners will be attending.

Attorney Frimodt presented Resolution 2016-04 for approval, providing for the indemnification and defense of District Commissioners and employees. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval of Easement and Utility Easement Agreements prepared by Attorney Frimodt between the District and the City of Burien at Seahurst Park. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

The District received 26 applications for the Senior Accountant position.

Sandy Goulet submitted a written notice that she will be retiring from the District On June 30<sup>th</sup>, 2016 and Dee Dee Van Dan Acker also submitted a notice that she will be retiring April 30<sup>th</sup>, 2016.

Reminded the Board of the March 16<sup>th</sup> meeting at Midway Sewer District to negotiate the Des Moines Franchise Agreement.

**9. Attorney's Comments and Reports:**

The General Manager and Attorney Frimodt provided a status report on the scheduled mediation involving the parties to the lawsuit relating to the Pasco Sanitary Landfill. The Board was advised that the District would be participating in the mediation over the coming months using the services of attorney Allan Bakalian who was retained by the District.

**10. Commissioner's Comments or Reports:**

No Comments or Reports.

**11. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	-	March 15 <sup>th</sup> , 2016 @ 6:30 p.m.
		April 5 <sup>th</sup> , 2016 @ 6:30 p.m.
		April 19 <sup>th</sup> , 2016 @ 6:30 p.m.

**12. Executive Session:**

At approximately 7:20 p.m., Commissioner Genzale indicated that the Board would be moving into an Executive Session. Genzale announced that the purpose of the Executive Session would be to discuss potential litigation pursuant to RCW 42.30.110(1)(i). The initial estimate of the length of the Executive Session was 20 minutes. The Executive Session was subsequently extended for an additional 20 minutes without a formal public announcement as no members of the public were in attendance at the meeting at that time. The Executive Session concluded at 7:55 p.m.

**13. Business Agenda:**

Hall requested authorization to negotiate the approved draft franchise agreement with the City of Des Moines. After brief discussion, M/S/P unanimously approving the request.

