



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

Susan Genzale – President  
Scott Hilsen – Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**May 3<sup>rd</sup>, 2016**

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**1. Call to Order:**

Commissioner Genzale called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

Laura Gallez, Chuck Doubek, Scot Sanborn and Alexis Chartouni.

**3. Changes or Additions to the Agenda:**

No changes or additions.

**4. Written Communications:**

No Written Communications.

**5. Public Comment**

Commissioner Sanborn of Midway Sewer District discussed Midway's perspective on current negotiations with the City of Des Moines in regards to a franchise agreement.

**6. Business Agenda:**

Laura Gallez provided a PowerPoint presentation to the Board of Commissioners on the "2016 Cascadia Rising" event.

## **7. Consent Agenda:**

- Approval of the Minutes for the April 19<sup>th</sup>, 2016 Board Meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 16.0511 through 16.0547 in the total amount of \$ 97,764.03.
  - Construction voucher number 16.0028 through 16.0029 in the total amount of \$7,384.60.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

## **8. Business Agenda:**

Alexis Chartouni of Legacy Partners requested from the Board to amend the connection charge payment agreement for the apartments currently under construction at Burien Town Square. After lengthy discussion, the Board directed attorney Frimodt to take a look at other agreements and report back to the Board.

GM Hall requested approval for “Special” inspection services from Intertek PSI for the SWAMP project in the amount of \$23,125.00. The special inspection services would include concrete and welding. After brief discussion, M/S/P unanimously approving the request.

## **9. Manager’s Comments or Reports:**

GM Hall updated the Board on the following:

- After careful consideration and interviewing several talented internal candidates, Jason Richardson has been promoted to Sewer Department Supervisor.
- Tim Berge and I met with King Conservation District to discuss enhancing vegetation along the 560’ of Miller Creek that flows through the plant property. This will include the removal of several thousand sq. ft. of English Ivy, then install erosion control blankets and the planting of native trees and shrubs along the creek. We worked with King Conservation District a few years ago and did a test planting to see how the native plants would do. The native vegetation is doing very well.
- The flow study performed with SPU is complete. Pete Sanchez and I will be meeting with SPU representatives next week to go over the final data.
- Pump Station #7 force main slip lining project will be performed next week. Commissioner Genzale requested to be contacted when the project gets underway so that she can come out and watch the slip lining process.
- Nikki Savelli will start on May 16<sup>th</sup> as the new Payroll and Customer Service Representative.

- Dee Dee Van Dan Acker's last day with the District was this past Friday. Dee Dee will truly be missed and we all wish her a long and happy retirement.
- Spoke with the City of Burien to discuss and seek guidance on the BMC (Burien Municipal Code) in reference to noise ordinances, weight ordinances and business hour ordinances.
- Contacted the sludge hauler, trash and recycling haulers about only using the 8<sup>th</sup> Ave. access road after 7:00 a.m.

**10. Attorney's Comments and Reports:**

Attorney Frimodt reported to the Board on the status of the scheduling of the mediation. Mr. Frimodt indicated that he had heard from Mr. Fish's attorney Rick Poulin that our proposed mediator (Terrence Carroll) was acceptable to them. Mr. Poulin also shared the District's belief that the mediation would be more successful if the parties could work on narrowing the issues. The District's review of the truck traffic and noise issues is intended to narrow the issues and the District is continuing to review these issues. Mr. Frimodt advised the Board that he let the mediator know that the parties are currently working on narrowing the issues and that we would be back in touch with the mediator to schedule a mediation in the near future.

**11. Commissioner's Comments or Reports:**

Commissioner Hilsen requested that staff look into the cost of purchasing a Ham radio.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings	-	May 17 <sup>th</sup> , 2016 @ 6:30 p.m.
		May 31 <sup>st</sup> , 2016 @ 6:30 p.m.
		June 21 <sup>st</sup> , 2016 @ 6:30 p.m.

**13. Executive Session:**

At approximately 8:45 p.m., Commissioner Genzale indicated that the Board would be moving into an Executive Session and announced that the purpose of the Executive Session would be to discuss potential litigation pursuant to RCW 42.30.110(1)(i) and to review the performance of public employees pursuant to RCW 42.30.110(1)(g). The initial estimate of the length of the Executive Session was 40 minutes. The Executive Session concluded at 9:12 p.m.

**14. Adjournment:**

The meeting was ended at 9:20 p.m.

**Attest:**

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**Suzy Genzale**

\_\_\_Approve

President and Commissioner

\_\_\_Oppose

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**Scott Hilsen**

\_\_\_Approve

Vice-President and Commissioner

\_\_\_Oppose

\_\_\_\_\_

**William Tracy**

\_\_\_Approve

Secretary and Commissioner

\_\_\_Oppose