



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Susan Genzale – President
Scott Hilsen – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

May 17th, 2016

1. Call to Order:

Commissioner Genzale called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Chuck Doubek, Mesfin Mekonnen, Ken Nilsen and Nathen Hartman.

3. Changes or Additions to the Agenda:

Added Written Communication, approve Resolution 2016-09, Execution of Public Works Construction Contract and discuss Ovivo membrane digester covers at Miller Creek Plant to the Business Agenda. Also added review the performance of public employees pursuant to RCW 42.30.110(1)(g) to the Executive Session.

4. Written Communications:

GM Hall shared a letter he received from the Washington State Boundary Review Board notifying the District of a public hearing from the City of Seattle to discuss North Highline Annexation. After lengthy discussion, the Board directed Hall and Frimodt to put together a position statement to be presented to the Boundary Review Board.

5. Public Comment

No Public Comment.

6. Consent Agenda:

- Approval of the Minutes for the May 3rd, 2016 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 16.0511 through 16.0623 in the total amount of \$487,742.74.
 - Construction voucher numbers 16.0030 through 16.0038 in the total amount of \$584,952.33.
 - Approval of the Certification & Satisfaction of Liens
 - Review and Accept King County Investment Report for Previous Month.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

7. **Business Agenda:**

Craig Chambers updated the Board on BHC Consultants monthly report on the Salmon Creek Solids Handling design and the Miller Creek Plant Screw Press installation.

Ken Nilsen updated the Board on PACE Engineers monthly report on Lift Station 14/15 retrofit, Lift station #7 force main upgrade and the status of Emerald Pointe Apartments Lift Station.

Nathen Hartman of Peterson Sullivan CPA Firm presented the Annual Financial Report to the Board.

GM Hall requested approval for Resolution 2016-09, Execution of Public Works Construction Contract awarded to Superior Asphalt in the amount of \$23,235.20. After brief discussion, M/S/P unanimously approving the request.

GM Hall presented pictures of the three foot seam separation in the newly installed Ovivo membrane over the secondary digester at Miller Creek Plant. Hall informed the Board that staff is in contact with the manufacture and will have more detailed information at the next Board meeting.

8. **Manager's Comments or Reports:**

Hall discussed his proposed outline for the SWAMP groundbreaking ceremony.

Hall and Engineer Nilsen discussed their inspection of the minor slide area adjacent to the 8th Avenue access road. Nilsen pointed out the fallen maple tree at the tow of the slide and the lawn clippings and debris that the neighbors have been dumping on the hillside. Nilsen will provide a written report to Hall on recommendation that include - no dumping signage, removal of the

debris, jute matting with native plantings to help stabilize the hillside, survey stakes to be installed and measured every six months, and gravel along the guardrail. There was no apparent damage to the roadway. Hall stated that District staff will perform the improvements.

Hall also informed the Board that he will be meeting with Seattle Public Utilities tomorrow morning to review the final analysis of the flow study for Lift Station #8 conducted by ADS Environmental Services.

9. Attorney's Comments and Reports:

Attorney Frimodt reported to the Board on the status of his communications with Brett Fish's attorney, Rick Poulin, relating to the identification of issues for mediation and the status of the District's review of the various issues raised by the neighborhood group. Mr. Frimodt indicated that he advised Mr. Poulin that the District was willing to engage in further settlement discussions on a number of issues through mediation or direct discussions between the District and Mr. Fish.

10. Commissioner's Comments or Reports:

Commissioner Genzale reported on the Lift Station #7 force main slip lining project that she witnessed. Genzale was impressed with the District staffs hard work and the process.

11. Executive Session:

At approximately 7:55 p.m., Commissioner Genzale indicated that the Board would be moving into an Executive Session and announced that the purpose of the Executive Session would be to discuss potential litigation pursuant to RCW 42.30.110(1)(i) and to review the performance of public employees pursuant to RCW 42.30.110(1)(g). The initial estimate of the length of the Executive Session was 20 minutes. The Executive Session concluded at 8:14 p.m.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings -

May 31st, 2016 @ 6:30 p.m.

June 21st, 2016 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 8:23 p.m.

Attest:

Suzy Genzale

___Approve

President and Commissioner

___Oppose

Scott Hilsen

___Approve

Vice-President and Commissioner

___Oppose

William Tracy

___Approve

Secretary and Commissioner

___Oppose