



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

Susan Genzale – President  
Scott Hilsen – Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**September 6<sup>th</sup>, 2016**

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**1. Call to Order:**

Commissioner Genzale called the meeting to order at 6:30 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

No changes or additions.

**4. Written Communications:**

Hall presented a signed agreement between the District and Ms. Sitterley for the Board's review.

**5. Public Comment**

No public comment.

**6. Consent Agenda:**

- Approval of the Minutes for the August 16<sup>th</sup>, 2016 Board Meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 16.0967 through 16.1030 in the total amount of \$ 342,172.85.
- Construction voucher number 16.0071 through 16.0076 in the total amount of \$910,147.01.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

**7. Business Agenda:**

Hall requested authorization to hire for a vacant Inspector position. After brief discussion, M/S/P unanimously approving the request.

Hall provided the SWSSD/SPU shared flow study summary prepared by ADS for flow to pump station #8. Hall requested to have Dave Harms of BHC gather the data and prepare a report for the Board's review. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization for pay request #2 to Pease & Sons for continued work performed at the SWAMP project in the amount of \$509,110.08. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

Hall requested authorization to allow Colonial Life to meet with staff on a volunteer basis to show their Cafeteria 125 plan, and other personal insurances. After brief discussion, M/S/P unanimously approving the request.

Hall reminded the Board of Sandy Goulet's retirement party scheduled for this coming Thursday.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported to the Board on the status of a collection matter relating to a property recently purchased at a tax foreclosure sale. Frimodt advised the Board that he sent a letter to the new owner regarding the District's lien for unpaid sewer service that remains on the property and needs to be paid. Frimodt also reported that Sandy Goulet has assembled information relating to outstanding accounts that need collection efforts. Frimodt indicated that his office would be working on these collection matters.

**10. Commissioner's Comments or Reports:**

No Commissioner comments or reports.

