



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Susan Genzale – President
Scott Hilsen – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

September 19th, 2016

1. Call to Order:

Commissioner Genzale called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Extend Executive Session to 40 minutes.

4. Written Communications:

5.

No Written Communications.

6. Public Comment

No Public Comment.

7. Consent Agenda:

- Approval of the Minutes for the September 6th, 2016 Board meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 16.1031 through 16.1083 in the total amount of \$324,286.84.
- Construction voucher numbers 16.0077 through 16.0085 in the total amount of \$753,376.04.
- Approval of the Certification & Satisfaction of Liens
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

8. Business Agenda:

Craig Chambers updated the Board on BHC Consultants monthly report on the Salmon Creek solids handling design.

Hall updated the Board on PACE Engineer's monthly report on Lift Station 14/15 retrofit.

Hall presented a proposal from Redwood Construction for repairs to the internal sewer system at the Alturas Apartments. Redwood Construction is requesting approval of their two-and-a-half year repair proposal. This proposal would only repair those lines that flow to the Seahurst Beach Pump Station. After brief discussion, M/S/P unanimously approving the request.

9. Manager's Comments or Reports:

No comments or reports.

10. Attorney's Comments and Reports:

Attorney Frimodt updated the Board on the second batch of accounts that had been referred to his office for collection activities. Frimodt indicated that letters would be mailed out to the property owners /customers in the near future requesting payment on the delinquent accounts.

11. Commissioner's Comments or Reports:

No comments or reports.

12. Executive Session:

At approximately 7:10 p.m., Commissioner Genzale indicated that the Board would be moving into an Executive Session and announced that the purpose of the Executive Session would be to

discuss potential litigation pursuant to RCW 42.30.110(1)(i). The initial estimate of the length of the Executive Session was 40 minutes. The Executive Session concluded at 7:50 p.m.

13. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings	-	October 4 th , 2016 @ 6:30 p.m.
		October 18 th , 2016 @ 6:30 p.m.
		November 1 st , 2016 @ 6:30 p.m. ?
		November 15 th , 2016 @ 6:30 p.m.

14. Adjournment:

The meeting was ended at 7:55 p.m.

Attest:

Suzy Genzale	___Approve
President and Commissioner	___Oppose

Scott Hilsen	___Approve
Vice-President and Commissioner	___Oppose

William Tracy	___Approve
Secretary and Commissioner	___Oppose