



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

Scott Hilsen– President  
Susan Genzale– Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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**September 5<sup>th</sup>, 2017**

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**1. Call to Order:**

Commissioner Hilsen called the meeting to order at 6:35 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

Added discuss Draft Franchise Agreement proposed by the City of Normandy Park to the Business Agenda.

**4. Written Communications:**

No written communications.

**5. Public Comment**

No public comment.

**6. Consent Agenda:**

- Approval of the Minutes for the August 15<sup>th</sup>, 2017 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 17.0932 through 17.1000 in the total amount of \$215,503.79.
- Construction voucher numbers 17.0102 through 17.0105 in the total amount of \$25,820.61.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

#### **7. Business Agenda:**

Hall requested approval for SWAMP Modification # 47A, addition of a storm water pond liner in the amount of \$22,653.16. After lengthy discussion, M/S/P unanimously approving the request.

Hall informed the Board that the current SWAMP security camera system will need to be removed due to lake of power and internet services. The security system will be replaced with cameras that will be controlled on-site.

Hall requested from the Board on their preference for the WASWD Conference client appreciation dinners.

Hall stated that he had a meeting with engineer Craig Chambers of BHC Engineering to discuss his replacement when he retires at the end of the year. Hall stated that he recommended and requested that Cameron Ochiltree replace Mr. Chambers. Mr. Chambers concurred that Mr. Ochiltree would be a good replacement and good fit for the District. The Board of Commissioners requested that Mr. Ochiltree attend the October 3<sup>rd</sup> Board meeting so that they can meet him.

Hall presented a draft Franchise Agreement proposed by the City of Normandy Park. Hall stated that the current franchise agreement expires in November. Hall also stated that he will set up a meeting to discuss the franchise agreement with the Normandy Park City Manager, their attorney, District attorney, Eric Frimodt and himself.

#### **8. Manager's Comments or Reports:**

No Comments or Reports.

#### **9. Attorney's Comments and Reports:**

Attorney Frimodt provided a status report to the Board regarding the easement encroachment agreement being negotiated with the potential buyer of the Raleigh Apartments. The Raleigh Apartments were built directly over at 30" sewer trunk line and encroaches on the District's easement. Frimodt reported that based on a question asked by the Board at the prior meeting, a condition assessment of the line was performed by District staff. The sewer line is in good shape. Any future repairs would be able to be made through the use of slip lining since there are two manholes on either side of the apartment building. Frimodt advised the Board that there appears to only be one outstanding issues relating to the additional costs that may be incurred by

the District in the event the sewer line needs to be repaired or replaced due to some major event in the future like an earthquake. Frimodt noted that the current agreement places the responsibility for the additional costs on the property owner. However, to date, Frimodt has not received confirmation from the attorney for the potential buyer of the property that they are willing to accept the agreement in its current form. As such, Frimodt indicated that his report was advisory in nature and no action is being requested until such time as the potential purchaser confirms that the current agreement is acceptable.

Attorney Frimodt also provided the Board with a status report on the King County Franchise Ordinance matter. Frimodt discussed the current budget estimate and the Board confirmed that the District was willing to contribute up to \$2,300 as its share of the legal fees associated with this matter. Frimodt advised the Board that because there were a total of 22 participants in the Inslee Best Joint Representation Group that the available budget for the first phase of the project would be approximately \$50,000 which appears to be sufficient at this time for the work to be performed.

**10. Commissioner’s Comments or Reports:**

Commissioner Tracy commented on his attendance of the WASWD Section 4 meeting and the City of Burien newsletter.

**11. Executive Session:**

At 8:00 p.m. the Board convened an executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(i). It was announced that that executive session would last for 10 minutes. The executive session concluded at 8:09 p.m.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner’s Meetings	-	September 19 <sup>th</sup> , 2017 @ 6:30 p.m.
		October 3 <sup>rd</sup> , 2017 @ 6:30 p.m.
		October 17 <sup>th</sup> , 2017 @ 6:30 p.m.
		November 7 <sup>th</sup> , 2017 @ 6:30 p.m.
		November 21 <sup>st</sup> , 2017 @ 6:30 p.m.

