



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Scott Hilsen – Vice President  
Susan Genzale – Secretary

**Consulting Attorney:**

Eric C. Frimodt (*Absent*)

**Consulting Engineers:**

Ken Nilsen (*Absent*)  
Cameron Ochiltree (*Absent*)

**General Manager:**

Ron Hall

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**September 11<sup>th</sup>, 2018**

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:35 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

No additions to the agenda.

**4. Written Communications:**

Hall presented a letter from the Washington Association of Sewer and Water Districts announce that the District will be receiving a refund check through the Retro program in the amount of \$13,929.63. Hall also presented an email from Washington Association of Sewer and Water Districts announcing the appointment of Clark Halvorson as the new Executive Director.

**5. Public Comment**

No Public Comment.

**6. Consent Agenda:**

- Approval of the Minutes for the August 28<sup>th</sup>, 2018 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 18.0837 through 18.0882 in the total amount of \$215,998.91. (\$215,198.91)
  - Construction voucher numbers 18.0083 through 18.0084 in the total amount of \$47,827.30.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

**7. Business Agenda:**

Hall requested authorization to allow Josh Rynearson and Maureen Fitzgerald to install a temporary pump system to connect to the sewer system. Hall stated that their property was below grade to the nearest sewer line. After brief discussion, M/S/P unanimously approving the request.

Hall updated the Board on a property owner, Charles Hawkins of Normandy Park who was experiencing wet sink holes around the foundation of his home. Mr. Hawkins said that the wet sink holes may be caused by the District's sewer line that runs through the property next to him; or that it may be caused by a neighbor's private sewer pump system that runs through his property. Hall stated that the Sewer Department crew investigated the sewer line with CCTV and also inspected the two inch private sewer line for damage by visual inspection and a dye test. Both were found to be in good working order.

**8. Manager's Comments or Reports:**

Hall reported on the following:

- An incident that happened between the sludge hauler, Kissler truck driver and resident, Brett Fish and what he did to rectify the incident.
- That Water Districts #20 and 45 were merging.
- Items remaining on the punch list that need to be completed for the new Administrative and Maintenance Facility.
- Hall requested to postpone the open house of the new Administrative and Maintenance Facility until the final punch list and additional landscaping was completed. Commissioner Genzale stated that she would like to see an announcement of the open house postponement in the next newsletter.
- That the contractor for the Beverly Park District Extension project will be mobilizing on September 17<sup>th</sup>.

**9. Attorney's Comments and Reports:**

No Comments or Reports.

