



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Scott Hilsen – Vice President (*Absent*)  
Susan Genzale – Secretary

**Consulting Attorney:**

Eric C. Frimodt (*Absent*)

**Consulting Engineers:**

Ken Nilsen (*Absent*)  
Cameron Ochiltree

**General Manager:**

Ron Hall

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**October 2<sup>nd</sup>, 2018**

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:32 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

Added approving temporary sewer service pump system to Mr. Kennedy and review bids for the Salmon Creek Solids Handling Project to the Business Agenda.

**4. Written Communications:**

No Written Communications.

**5. Public Comment**

No Public Comment.

**6. Consent Agenda:**

- Approval of the Minutes for the September 25<sup>th</sup>, 2018 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 18.0938 through 18.0994 in the total amount of \$389,485.16.
  - Construction voucher numbers 18.0089 through 18.0091 in the total amount of \$13,316.23.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy and unanimously approved.

**7. Business Agenda:**

Hall requested approval for annual insurance coverage through Enduris in the amount of \$190,124.00. Hall stated that the District will be receiving a small refund in the amount of \$1,405.00 for the no longer needed coverage for the old office building on Ambaum Blvd. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization for the Pump Station #2 alarm system in the amount of \$24,459.00 + WSST. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Pease and Sons Pay application #26 for work performed on the new Administration and Maintenance Facility in the amount of 57,464.52. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization to allow Mr. Tim Kennedy at 15239 22<sup>nd</sup> Ave. SW to install a temporary E-One pump system and connect to the District's sewer system. Hall stated that his house sat below grade and is unable to gravity to the nearest sewer line. After brief discussion, M/S/P unanimously approving the request.

Hall informed the Board that the District opened bids this afternoon for the Salmon Creek Solids Handling Project and that the apparent low bidder was Prospect Construction. Hall stated that the District still needs to confirm that all requirements have been followed and that he will contact the commissioners within a week once all protocol has been completed.

**8. Manager's Comments or Reports:**

Hall reported on his meeting with Mr. & Mrs. Sitterley on potential settling at Mrs. Sitterley's home at Thee Tree Point.

**9. Attorney's Comments and Reports:**

No Comments or Reports.

**10. Commissioner's Comments or Reports:**

No Comments or Reports.

**11. Executive Session:**

No Executive Session.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings -

October 16<sup>th</sup>, 2018 @ 6:30 p.m.

November 6<sup>th</sup>, 2018 @ 6:30 p.m.

November 20<sup>th</sup>, 2018 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 7:37 p.m.

**Attest:**

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**William Tracy**                                      \_\_\_ Approve

President and Commissioner                      \_\_\_ Oppose

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**Scott Hilsen**                                      \_\_\_ Approve

Vice-President and Commissioner              \_\_\_ Oppose

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**Suzy Genzale**                                      \_\_\_ Approve

Secretary and Commissioner                      \_\_\_ Oppose