



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

## Commissioners:

William Tracy – President  
Susan Genzale – Vice President  
Scott Hilsen – Secretary

## General Manager:

Ron Hall

## Consulting Attorney:

Eric C. Frimodt

## Consulting Engineers:

Ken Nilsen  
Cameron Ochiltree

**June 18<sup>th</sup>, 2019**

---

### **1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

### **2. Also in Attendance:**

No others in attendance.

### **3. Changes or Additions to the Agenda:**

No changes or additions

### **4. Written Communications:**

No Written Communications.

### **5. Public Comment:**

No Public Comment.

### **6. Consent Agenda:**

- Approval of the Minutes for the May, 30<sup>th</sup> & June 4<sup>th</sup>, 2019 Board meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 19.0573 through 19.0616 in the total amount of \$815,625.42.
- Construction voucher number 19.0055 through 19.0057 in the total amount of \$278,914.81.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

#### **7. Business Agenda:**

Ken Nilsen updated the Board on PACE's status on providing the District with information on the Miller Creek Plant/Fish partition action.

Cameron Ochiltree updated the Board on BHC's status of the Salmon Creek Solids Handling Project.

Hall requested approval for Contract Change Order #9 for the Salmon Creek WWTP Solids Handling Project for the increase amount of \$40,431.00. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Contract Change Order #10 for the Salmon Creek WWTP Solids Handling Project for the increase amount of \$22,911.00. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Contract Change Order #11 for the Salmon Creek WWTP Solids Handling Project for the increase amount of \$24,051.00. After brief discussion, M/S/P unanimously approving the request.

Hall reviewed and informed the Board of Commissioners, all of the negotiated changes and updates to the District's Administrative Procedures and Guidelines for the Personnel Rules and Regulations. After lengthy review and discussion, M/S/P unanimously approving the updated Administrative Procedures and Guidelines for the Personnel Rules and Regulations.

Hall reviewed and informed the Board of Commissioners, all of the negotiated changes and updates to the Washington State Council of County and City Employees Local 21-S, affiliated with the American Federation of State, County and Municipal Employees (AFSCME) Union contract. The newly negotiated contract was unanimously approved by the Union members and the duration of the new contract will be July, 1<sup>st</sup>, 2019 through December 31<sup>st</sup>, 2023. After lengthy review and discussion, M/S/P unanimously approving the negotiated contract with Local Union 21-S.

#### **8. Manager's Comments or Reports:**

Hall reported on the status of the improvements being made to the District Office's sign closest to Des Moines Memorial Drive. Hall stated that the improved sign should be completed within six weeks.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported on the status of the Fish partition matter. Frimodt informed the Board that the hearing on attorneys' fees and costs is scheduled for June 28<sup>th</sup>. Frimodt also advised the Board that the Washington Supreme Court has set oral argument on the King County franchise ordinance appeal for September 17<sup>th</sup>. Frimodt also reported that he attended a meeting on June 18<sup>th</sup> with the six water-sewer districts serving within Burien to discuss the status of the Burien franchise negotiations. A general discussion of the status of negotiations with Burien followed. Frimodt indicated that he would be reaching out to the Burien City Attorney to inquire about the City's intent to continue negotiations on a franchise agreement. Finally, Frimodt handed out a print out of the Doxo website that contains information about making online payments to the District through Doxo. Frimodt mention that this is something to monitor to make sure its customers understand that they are paying through a third party vendor who charges a fee for that service and not directly to the District.

**10. Commissioner's Comments or Reports:**

Commissioner Tracy reported on his attendance of the WASWD Section #4 meeting.

**11. Executive Session:**

No Executive Session.

**12. Set the next Public Meeting, Dates and Times:**

July 2<sup>nd</sup>, 2019 @ 6:30 p.m.  
July 16<sup>th</sup>, 2019 @ 6:30 p.m.  
August 6<sup>th</sup>, 2019 @ 6:30 p.m.  
August 20<sup>th</sup>, 2019 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 7:48 p.m.

**Attest:**

---

**William Tracy**                   Approve  
President and Commissioner       Oppose

---

**Suzy Genzale**                   Approve  
Vice-President and Commissioner   Oppose

---

**Scott Hilsen**                   Approve  
Secretary and Commissioner      Oppose